

Licking Valley Board of Education
 Monday, August 13, 2018
 6:00 P.M. – Licking Valley District Office Conference Room

Vision Statement: Every adult helping every child learn and grow every day.

Mission Statement: The Licking Valley Schools and community will ensure academic achievement for all students in preparation for a successful tomorrow.

CALL TO ORDER

Ms. Mary Kay Martin, President called the meeting to order.

ROLL CALL

The Licking Valley Board of Education met in Regular Session on August 13, 2018 at 6:00 p.m. in the Licking Valley District Office Conference Room. The following members responded to roll call: Mrs. Christian, Mrs. Clark, Ms. Martin, Mr. Shumaker, and Mrs. Wills. Mr. David Hile, Superintendent, Mrs. Jo Lynn Torbert, Treasurer, and Student representative Ramen Felumlee was also present.

PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM

COMMUNICATIONS FROM THE FLOOR

18-47

TREASURER'S REPORT

47

Mrs. Christian moved and Mrs. Clark seconded the motion to approve the following.

Minutes of the Regular Meeting

It is recommended to approve the minutes of the July 9, 2018, Regular Board Meeting.

Financial and Student Activity Reports

It is recommended to approve the July 2018 Financial and Student Activity reports which include the adjustment of the revenue/appropriations for July.

Amended Certificates

It is recommended to approve the adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, and expenditures through the end of the month.

Five Year Projection

It is recommended to approve the updating and re-filing the 2018-19 five (5) year projection and give permission for the treasurer to amend, and re-file when necessary.

Federal and State Projects 2018-2019

Title I - \$ 297,460.09 – Program focus is school wide which allows better flexibility. Funds will be used to pay teachers only for the 18-19 budget. A major reduction of dollars for the 2017-18 year due to a mistake from a Federal calculation of students through the census has hurt the Extended Learning projects. Currently General Fund will pick up those for now.

Title II-AQ - \$ 61,736.86 – will be used for primary staffing to improve teacher quality and a portion of a special education teacher hired through the Licking County ESC.

Title VIB - \$ 390,765.68 – Project must serve special education students. Funds used to pay teachers for special education students, ED/MD services, Pre-School costs and Special Education Coordinator as funds allow.

Title IV-A- \$ 28,522.30 – Student Support & Academic Achievement. Funds will be used for Smart Boards and a portion of the District's SRO expenses.

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I recommend the Board approve on the 2018-19 Title VIB, Title I, Title II-AQ, Title IV-A, One Net, E Rate, and any other funds that become available and grant permission to apply for the necessary funds. I also recommend that the Treasurer be granted permission to transfer/move general funds to each project as necessary to close out the projects next June.

Transfers

1. To transfer \$ 0.00 for 2018-19 for the Capital Improvement & Maintenance Set-a-Side Fund (001-9002) as per HB30 Method as calculated by the Department of Education Requirement and Permanent Improvement Transfers FY18 (No voted levy). (see detail Sheet).
2. To transfer \$ 88,529.00 for the General Fund (001) into the Classroom Facilities Maintenance Fund (034-2005) (#14 of 27) to fulfill the .5 Mil Certification requirement as permitted under O.R.C.3318.052.
3. To transfer \$ 500,000.00 from the General Fund (001) into the Permanent Improvement Fund (003) to be used for Capital Improvement needs.

Tuition Rate FY19

Approval of Tuition Rate of \$ 467.52 per month for FY19 as provided by the State of Ohio Department of education.

Ayes: Mrs Christian, Mrs. Clark, Mrs. Wills, Mr. Shumaker, Ms. Martin,
Student Felumlee

Nays: None

Absent: None

Motion Carried.

18-48 SUPERINTENDENT'S RECOMMENDATIONS 48

Mrs. Wills moved and Mr. Shumaker seconded the motion to approve the following.

A. PERSONNEL

Resignations/Retirements

It is recommended the retirement/resignation listed below be accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Tammy Holdsworth	LVHS Head Cook	8/17/2018 –Resign

Substitutes 2018-2019

Substitute Teachers (Not over 28 hours weekly July-June 2019)

David Berger, Jennifer Brown, Charles Mark McDaniel, Melissa Shafer, Abigail Broska, Ruth Crothers, Steven Melroy, Christopher Pokomy, Andrea Polen, Evan Rings, Glenn Ritchie, Laura Roeger, Robert Smith, Ashley Spurrier

Substitute Teacher

Martha Shenk

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Substitute Bus Driver (Not over 28 hours weekly August-June 2019)

Michael Simpson

Substitute Cooks (Not over 28 hours weekly August-June 2019)

Ciera Bair, Kim Carson, Pam Cunningham, Jennifer Emde, Roxanne Frazier, Colleen Holtz, Leslie Hughes, Sharon John, Ruth Lehman, Alice McDonald, Lisa Melrose, Phyllis Modesitt, Kay Pickenpaugh, Karen Rubrecht, Brandy Sensabaugh, Pam Stickle, Molly Zeman, Mary K'Miller, Natasha Rice, Amy Runkel

Substitute Educational Aides (Not over 28 hours weekly August-June 2019)

Eve Ware, Sue Stanson, Jessie Hixon, Amber Walker, DeAnn Dorogi, Vickie Mealick, Deborah Jackson, Jessica Matthews, Dea Shaw, Tessa Bllizzard, Julie Spellman, Holly Rutherford, Melissa Long, Leesa Evans, Luann Fulk, Joyce Every, Kyra Yeager, Kelli Roberts, Heather Gregory, Christy Samples, Stephanie Lohr, Leann Bush, Jeff Camp, Sharon Decker, Peggy O'Reilly, Violet Tucker, Amanda Stafford

Substitute Educational Aides

Melanie Nethers, Becky Morehouse

Substitute Bus Aides (Not over 28 hours weekly August-June 2019)

Darla Lacy, Rita Ross

Substitute Mechanic (Not over 28 hours weekly August-June 2019)

Dave Hewitt

Appointments and Assignments 2018 – 2019

It is recommended the appointments and assignments listed below be approved for 2018-19.

<u>Name Certified</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
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Name Classified

Kate Patterson	LVHS Head Cook	1-Yr. Limited	Step 7
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Name Supplemental

Nori Higgins	LVMS Cheerleading	2018-19	Cat. 4-0
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Salary Adjustment

<u>Name</u>	<u>Assignment</u>	<u>Contract Date</u>	<u>Salary Schedule</u>
Emily Lundquist	HS Biology	1-Yr. Limited	150-0 to 150-1

READY! For Kindergarten Program

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It is recommended that the trained teachers be paid \$ 150.00 per day to teach the READY! For Kindergarten course. There will be no more than seven teachers (including Child Care and Co-Director) at the 2018-19 event.

Personal Service Contract

Educational Options Coordinator

It is recommended a personal service contract for Aimee Twiggs be approved for the Educational Options Coordinator for the period of September 1, 2018 through June 30, 2019 at \$ 20.00 per hour and be preapproved on an as needed basis.

*Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

Ayes: Mrs. Wills, Mr, Shumaker, Mrs. Christian, Mrs. Clark, Ms. Martin, Student Felumlee

Nays: None

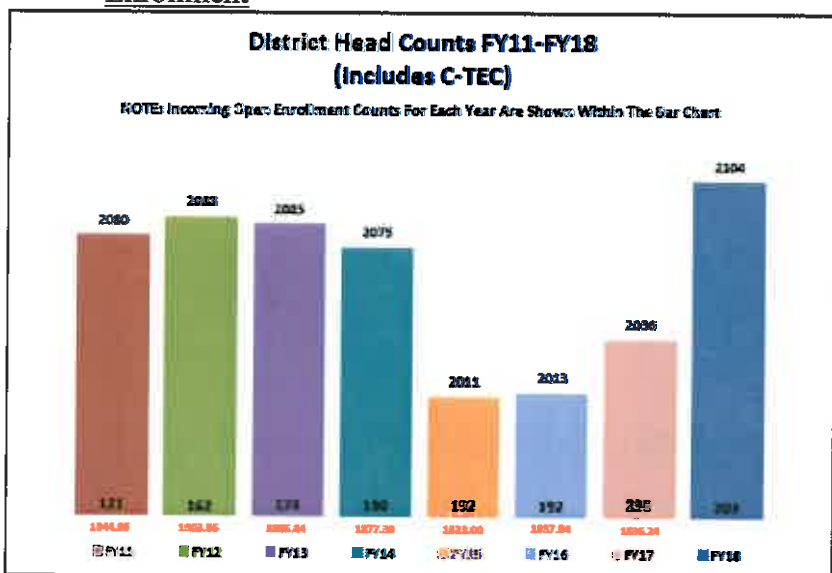
Absent: None

Motion Carried.

18-49 SUPERINTENDENT’S RECOMMENDATIONS 49

Mr. Shumaker moved and Mrs. Christian seconded the motion to approve the following **STUDENTS/CURRICULUM**

Enrollment



Licking Valley Local School District Incidents of Bullying report 2018-19

Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
Total	0	0	0

Licking Valley Middle School

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Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
Total	0	0	0

Licking Valley Elementary School

Grades K-5	Males	Females
Total	0	0

2018-2019 LVMS Student Handbooks

It is recommended the 2018-2019 LVMS Student Handbooks be approved.

2018-2019 LVHS Student Handbooks

It is recommended the 2018-2019 LVHS Student Handbooks be approved.

2018-2019 Handbook of Interscholastic Athletics

It is recommended the 2018-2019 Handbook of Interscholastic Athletics be approved.

Bus Routes Approval

It is recommended the 2018-2019 bus routes be approved as recommended by Mickie Archer, Transportation Coordinator (copies are available in the District Office).

Meta Solutions 2018-2019 Food Service Pricing Awards

It is recommended we approve the following META Dairy (United Dairy) and Bakery (Aunt Millies) for the 2018-2019 school year.

Contract for Special Education Transportation

It is recommended we approve the contract between Licking Valley Local Schools and Tristar Transportation for the 2018-2019 school year for providing transportation to a special school in Columbus, OH for a special education student.

Ayes: Mr. Shumaker, Mrs. Christian, Mrs. Clark, Mrs. Wills, Ms. Martin
Student Felumlee

Nays: None

Absent: None

Motion Carried.

18-50 SUPERINTENDENT'S RECOMMENDATIONS 50

Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

GIFTS/DONATIONS

Fund/Group	From	Value
5 th Grade Fund for WDC	Subway	\$ 100.00
5 th Grade Fund for WDC	Licking 387 Mem. Ed. Charity	\$ 100.00
5 th Grade Fund for WDC	Wachtel & McAnally	\$ 50.00

Ayes: Mrs. Wills, Mrs. Christian, Mrs. Clark, Mr. Shumaker, Ms. Martin
Student Felumlee

Nays: None

Absent: None

Motion Carried.

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18-51 SUPERINTENDENT’S RECOMMENDATIONS 51

Mrs. Clark moved and Mr. Shumaker seconded the motion to approve the following.

BUSINESS

Extra Duty Agreement with Licking County Sheriff’s Office

It is recommended that we approve the Extra Duty Agreement between Licking Valley Local Schools and the Licking County Sheriff’s Office.

Ayes: Mrs. Clark, Mr. Shumaker, Mrs. Wills, Mrs. Christian, Ms Martin
Student Felumlee

Nays: None

Absent: None

Motion Carried.

18-52 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS 52

Mrs. Christian moved and Mrs. Clark seconded the motion to approve the following.

Staff Convocation Day

It is recommended the purchase of food, supplies, and awards for the administrative, certified, and classified staff meeting on August 16, 2018 be approved.

Resolutions

It is recommended the following resolution be approved effective 9/1/2018 to 8/31/2019:

Property Lease

**18-53 Resolution Authorizing The Lease Of Property Owned By 53
The Board and Not Presently Needed for Any School Purpose
(R.C. Section 3313.17) (Additional information attached)**

WHEREAS, the Board of Education of the Licking Valley Local School District is the owner of that certain property commonly known as 71 and 75 Hilltop Road, Newark, Ohio, tax parcel number 048-165108-00.000 (the “Property”);

WHEREAS, the Licking Valley Heritage Society desires to lease the Property from the Board:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Valley Local School District, County of Licking, State of Ohio, that:

Section 1. It is determined that the Property is not needed at the present time nor in the probable future by the Board for school purposes and that such need is not likely to arise in the next twelve (12) months and that it is in the best interests of the School District to lease the Property to the Licking Valley Heritage Society to occupy the same for museum, office and classroom space in connection with the mission of the Licking County Heritage Society. The lease by the School District of the Property to the Licking Valley Heritage Society is hereby authorized and approved, which lease shall be substantially similar to the Lease Agreement attached hereto;

Section 2. the President and Treasurer are hereby authorized to execute the lease on behalf of the Board, and they, or either one of them separately, are hereby authorized on behalf of the Board to execute any and all documents required by said lease or deemed by either of them reasonably necessary in connection with the performance of said lease.

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Section 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Ayes: Mrs. Christian, Mrs Clark, Mrs. Wills, Mr. Shumaker, Ms. Martin
Student Felumlee

Nays: None

Absent: None

Motion Carried.

18-54 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS 54

Mr. Shumaker moved and Mrs. Wills seconded the motion to approve the following.

Joint Agreement Appointing the Business advisory Council of The Educational Service Center to serve as the Business Advisory Council for the school district. (R.C. 3313.845 and/or R.C. 3313.845)

As the Licking Valley Local School District Board of Education (“Board”) has entered into an agreement under R.C. 3313.843 and/or R.C. 3313.845 to receive any services from the Licking County Educational Service Center Governing Board (“ESC”), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESC hereby agree that the ESC’s business advisory council shall represent the business of the Licking Valley Local School District consistent with the authority granted by the Ohio General Assembly. This agreement shall remain in full force and effect until either the Board or ESC terminates the same by formal resolution.

A RESOLUTION APPROVING REVISIONS TO THE OASBO SECTION 457 PLAN

WHEREAS, the Licking Valley Local School District (the “District”) previously adopted and maintains an “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”) through the Ohio Association of School Business Officials (“OASBO”) OASBO 457 Deferred Compensation Plan (the “Plan”); and

WHEREAS, in prior years, OASBO has maintained a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company (“Voya”), pursuant to which Voya has provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) (“Provider Contracts”), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, under the amended Plan and Plan Provider Agreement, AXA Equitable Life Insurance Company (“AXA”) also is permitted to (i) offer Provider Contracts, and (ii) assist with certain aspects of Plan administration; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Valley Local School District, Licking County, Ohio, that:

Section 1. Inclusion of AXA as a Plan Provider. Effective as of August 13, 2018, in connection with the administration of the Plan, both Voya and AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the Plan. Voya and

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AXA shall do so pursuant to, and in accordance with, the terms of the Plan Provider Agreement between OASBO and Voya and AXA. The Treasurer is hereby authorized to execute the OASBO Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.


Section 4. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the special meeting of the Board of Education of the Licking Valley Local School District, Ohio, held on August 13, 2018, showing the adoption of the Resolution hereinabove set forth.

Written notice of the time and place of that meeting of the Board was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that meeting, was, at least 24 hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: August 13, 2018



Treasurer, Board of Education
Licking Valley Local School District, Ohio

Ayes: Mr. Shumaker, Mrs. Wills, Mrs. Clark, Mrs. Christian, Ms. Martin
Student Felumlee

Nays: None

Absent: None

Motion Carried.

18-55 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS 55

Mrs. Christian moved and Mr. Shumaker seconded the motion to approve the following.

ADOPTION AGREEMENT FOR THE OASBO 457 DEFERRED COMPENSATION PLAN

ADOPTION AGREEMENT FOR THE THE OASBO 457 DEFERRED COMPENSATION PLAN

The Ohio Association of School Business Officials (“OASBO”) has adopted and maintains OASBO 457 Deferred Compensation Plan (the “Plan”). The Plan is designed to allow an “Eligible Employer” to establish its own “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”).

For purposes of the Plan, an “Eligible Employer” is any Ohio public school district or other Ohio governmental body that is approved by OASBO as an Eligible Employer. However, no employer can be approved by OASBO unless that employer is an organization described in IRC Section 457(e)(1)(A). Accordingly, the employer must be considered to be a state, political subdivision of a state, or agency or instrumentality of a state or political subdivision.

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Under the Plan, an Eligible Employer adopts its own Section 457(b) Plan by executing this Adoption Agreement and a separate "Provider Selection Agreement", and entering into one or more Provider Contracts with Voya and/or AXA.

By completing this Adoption Agreement, the undersigned Eligible Employer hereby adopts a 457 Deferred Compensation Plan for the benefit of those Employees who are designated under this Adoption Agreement as Eligible Employees. The terms of the Plan shall constitute the terms of the Eligible Employer's plan, modified as provided in this Adoption Agreement.

The Plan of the undersigned Eligible Employer shall become effective as the date specified in the Adoption Agreement; provided, however, that such date shall not be any earlier than the date that the undersigned Eligible Employer enters into a Provider Contract as described in the Plan.

PARTICIPATING EMPLOYER INFORMATION

Name of Participating Employer: Licking Valley Local School District

Address: 1379 Licking Valley Road NE
Newark, Ohio 43055

Telephone Number: 740-763-3525

Employer Identification Number: _____ 31-6402581

Section 1. ADOPTION AGREEMENT INFORMATION

This Adoption Agreement of the 457(b) Deferred Compensation Plan of the Participating Employer shall be effective as of: August 13, 2018

Section 2. PLAN OPTIONS

Eligible Employees:

All Employees

Other: _____

Participant Deferral Account (Section 1.17)

Employer contributions to the Participant Deferral Account will **X will not** be permitted under the Plan.

Roth Deferrals:

Roth Deferrals will **X will not** be permitted under the Plan.

Unforeseeable Emergency Withdrawals:

Unforeseeable Emergency Withdrawals **X will** will not be permitted under the Plan.

CERTIFICATION AND SIGNATURE

The Participating Employer hereby represents that it is an Ohio public school district or other Ohio governmental body.

The Participating Employer acknowledges and agrees that (i) the provisions of the Plan are the provisions of its own 457 Deferred Compensation Plan, including any amendments that, from time to time, may be made to the Plan by OASBO, and (ii) it will carry out and fulfill the obligations of a Participating Employer and the Administrator under the terms of the Plan.

This Adoption Agreement, the joinder agreement and the Plan document together constitute the

Plan. The Plan is a specimen plan, not a master or prototype, and has not been approved by the IRS. The adoption of the Plan and related tax consequences are the responsibility of the Participating Employer and its independent tax and legal advisors.

* * *

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Wills, Mrs. Christian, Ms. Martin,
Student Felumlee

Nays: None

Absent: None

Motion Carried.

Mrs. Clark moved and Mrs. Wills seconded the motion to approve the following.

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PROVIDER SELECTION AGREEMENT FOR THE OASBO 457 DEFERRED COMPENSATION PLAN

Section 3. PROVIDER SELECTION AGREEMENT FOR THE OASBO 457 DEFERRED COMPENSATION PLAN

The Ohio Association of School Business Officials (“OASBO”) has adopted and maintains OASBO 457 Deferred Compensation Plan (the “Plan”). The Plan is designed to allow an “Eligible Employer” to establish its own “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue (“IRC”).

OASBO also maintains a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company (“Voya”) and AXA Equitable Life Insurance Company (“AXA”) (the “Provider Agreement”). Under the Provider Agreement, (i) Voya will provide to OASBO specimen amendments to assist in the maintenance of the Plan, so that it may continue to be designed to meet the requirements of IRC Section 457(b), (ii) Voya and AXA will offer to Eligible Employers who adopt the Plan group annuity contracts that meet the requirements of IRC Section 457(g)(3) (“Provider Contracts”), and (iii) in accordance with the terms of the Provider Agreement, Voya and AXA will provide assistance with Plan administration to Eligible Employers that use the Plan to adopt a Section 457(b) Plan.

Under the Plan, an Eligible Employer adopts its own Section 457(b) Plan by executing an Adoption Agreement and this “Provider Selection Agreement,” and entering into one or more Provider Contracts with Voya and/or AXA.

The undersigned Participating Employer has executed an Adoption Agreement with respect to the Plan and hereby wishes to complete its adoption of its own “eligible deferred compensation plan” under IRC Section 457(b). The undersigned Participating Employer also agrees to complete an application for and to otherwise take such actions as are necessary for the Participating Employer to establish one or more Provider Contracts with the Providers indicated below. The Participating Employer hereby elects to fund its Plan through Provider Contracts issued by the following companies:

- 1. Voya Retirement Insurance and Annuity Company
- 2. AXA Equitable Life Insurance Company

* * *

IN WITNESS WHEREOF, the Participating Employer has caused this Provider Selection Agreement to be signed by its duly authorized officers on the day and date first above written.

Ayes: Mrs. Clark, Mrs. Wills, Mrs. Christian Mr. Shumaker, Ms. Martin,
 Student Felumlee

Nays: None

Absent: None

Motion Carried.

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STUDENT BOARD MEMBER UPDATE

LEGISLATIVE UPDATE

COMMUNICATIONS FROM THE FLOOR

BOARD DISCUSSION

18-57

ADJOURNMENT

57

Mrs. Christian moved and Mrs. Clark seconded the motion to adjourn. Ms. Martin closed the meeting at 6:52 p.m.

Ayes: Mrs. Christian, Mrs. Clark, Mrs. Wills, Ms. Martin
Student Felumlee

Nays: Mr. Shumaker

Absent: None

Motion Carried.


Mary Kay Martin, President


Jo Lynn Torbert, Treasurer