

**Vision Statement:** Every adult helping every child learn and grow every day.

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS*

## **ROLL CALL**

The Licking Valley Board of Education met in Regular Session on August 12, 2024, at 6:00 p.m. The following members responded to roll call: Mrs. Carolyn Kollar, Mr. Drake McArtor, Mrs. Julie Stedman, Mrs. Jo Lynn Torbert, and Mr. Casey Williams. Mr. Scott Beery, Superintendent, Mr. Andrew Douglass, Treasurer were in attendance as well. Student Representative Anthony Blizzard was in attendance also.

## **MOMENT OF SILENCE FOR PRAYER, REFLECTION OR MEDITATION**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT** (Agenda Items)

None

## **SPECIAL REPORT**

Martha Schenk – Spring 2026 European Trip report postponed to a future board meeting.

## **24-101      TREASURER'S REPORT      101**

Mr. McArtor moved and Mrs. Stedman seconded the motion to approve the following:

### **Minutes of the Regular Meeting**

It is recommended to approve the minutes of the July 8, 2024, Regular Board Meeting and the July 31, 2024, Special Board Meeting.

### **Amending and Filing Certificates**

It is recommended to approve the adjusting/filing of amended certificates and appropriation codes to reflect additional incomes, transfers, advances, and expenditures through the end of the month.

### **Appropriations**

It is recommended to approve the temporary appropriations and estimated resources for FY25 (2024-2025).

### **Fund Transfer**

It is recommended to approve the transfer of funds listed:

\$500,000.00 from the General Fund (001) into the Permanent Improvement Fund (003) to be used for district capital improvement needs.

\$88,529.00 from the General Fund (001) into the Classroom Facilities Maintenance Fund (034-2005) (#20 of 27) to fulfill the .5 Mil Certification requirement as permitted under O.R.C.3318.052.

\$3,057.53 from the General Fund (001) into the Food Service Fund (006) to cover negative lunch balances for the 21-22 and 22-23 school years. \$18.55 – 21-22 and \$3,038.98 – 22-23.

### **New Funds**

It is recommended that the creation of the fund - Agriculture Education 5th Quarter Grant (461) be approved.

### **Advance Return**

It is recommended that the advance returns to the general fund be approved.

### **Dormant/Closed Funds**

It is recommended that the resolution to transfer funds from the Class of 2024 to the Class of 2025 be approved for \$4383.83.

**Account Sponsors**

It is recommended to establish the following accounts, sponsors, and purpose statements for the 2024-2025 school year:

300 Funds	
Middle School Cheerleaders	Caitlyn Bailey

*Discussion:*

*Mrs. Torbert asked if the agriculture grant will cover summer extended days.*

*Mr. Douglass said it covers some of the extended days as it did last year.*

*Mr. Williams asked if the extended days were similar to the other extended days that are approved by the board. Mr. Douglass said the extended days covered by grant funds are similar but they align with the grant guidance and requirements.*

Ayes: Mr. McArtor, Mrs. Stedman, Mrs. Kollar, Mrs. Torbert, Mr. Williams, Mr. Blizzard

Nays: None

Motion Carried.

24-102

**SUPERINTENDENT RECOMMENDATIONS**

102

Mr. Williams moved and Mrs. Kollar seconded the motion to approve the following:

**PERSONNEL**

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**Salary Adjustments**

<u>First Name</u>	<u>Last Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Caylee	King	5 <sup>th</sup> Grade English Language Arts	July 1, 2024	Bachelors Step 0 to Bachelors 150 Step 0

**Rescinded Contract**

<u>First Name</u>	<u>Last Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Traci	Lausberg	Scribbled Voices	July 18, 2024
Kristie	Bush	Elementary Intervention Specialist	August 12, 2024

**Resignations**

<u>First Name</u>	<u>Last Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kathy	Busby	Substitute Custodian (Daily)	August 16, 2024
Lisa	Giles	Substitute Van Driver	August 20, 2024

*Discussion:*

*None*

Ayes: Mr. Williams, Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Blizzard

Nays: None

Motion Carried.

24-103

**SUPERINTENDENT RECOMMENDATIONS**

103

Mrs. Kollar moved and Mr. McArtor seconded the motion to approve the following:

**PERSONNEL**

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**Staff Assignments and Appointments 2024-2025**

It is recommended to approve the contracts listed for the 2024-2025 school year.

**Classified Staff**

First Name	Last Name	Assignment	Contract	Contract Days
Lucas	Bolton	High School 2 <sup>nd</sup> Shift Custodian	1-Year Limited	Step 9

*Discussion:*  
 None

Ayes: Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Williams, Mr. Blizzard  
 Nays: None  
 Motion Carried.

**24-104      SUPERINTENDENT RECOMMENDATIONS      104**

Mr. Williams moved and Mrs. Kollar seconded the motion to approve the following:

**PERSONNEL**

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**Staff Assignments and Appointments 2024-2025**

**Supplemental Contracts**

First Name	Last Name	Assignment	Contract	Category	Salary
Caitlyn	Bailey	Cheerleader – Middle School Cheerleader	2024-25	4	Step 0
Kellie	Green	Scribbled Voices Advisor	2024-25	5	Step 0
Brie-Ann	Wilson	Newspaper – High School	2024-25	5	Step 0

*Discussion:*  
 None

Ayes: Mr. Williams, Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Blizzard  
 Nays: None  
 Motion Carried.

**24-105      SUPERINTENDENT RECOMMENDATIONS      105**

Mr. Williams moved and Mr. McArtor seconded the motion to approve the following:

**PERSONNEL**

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**Substitutes 2024-2025**

**Substitute Teacher**

Holly Kauffman, Beth Anglin, Anna Basic, Susannah Christy, Jeff Ellis, Gayle Gambs, Kristen Maxwell, Heath Moore, Denise Mullett, Jeff Neiger, Kylee Koska, Melanie Stump, Adrienne Tice, Kristen Little, Sienna Orr, Patty Ellick, Jessa Packham, Samantha Perigo, Aimee Twiggs, Sarah Workman, Blythe Saxinger, Sarah Duff, Alicia Graham, Avreele Martin, Vickie Mealick, Cassalyn Orr, Robin Rozsa, Theresa Boehmer, Michael Reimer, Jennifer Ardrey, Renee Derringer, Arletta Hinger, Shandi Lanning, Jamie Wilson, Lea Ann Yoakum, John Marsh, Tessa Blizzard, Kody Felumlee, Elizabeth Burnett

**Discretionary Rate Custodian**

Cassandra Patterson – Step 1  
Steven Aeby – Step 1

**Substitute Custodian (Call-in - 28 hours per week or less)**

Michelle Neville

**Substitute Aide (Daily – Library)**

Melissa Long, Anne Watson

**Substitute Aide (Daily - Unit or 1:1) - effective August 1, 2024**

Haylee Narajo, Michelle Neville

**Discretionary Rate Aide (Unit or 1:1)**

Amee Martin - Step 3

**Substitute Aide (Daily - Unit or 1:1)**

Beth Anglin, Amanda Walpole, Julie Spellman, Emily Wear, Rebecca Flores, Cortney Zimmerman, Lucy Roback, Kelly Dillon, Deann Dorogi, Dylan McCandlish, Cassalyn Orr

**Substitute Aide (Daily - Instructional)**

Michelle Shepler, Kelsey Boyer, Emily James, Joyce Every, Beth Richards, Jeff Camp, Patty Hill, Tasha Lohr, Vickie Mealick, Taylor Williams, Briana Ware, Sara Walsh, Rita Burgess

**Discretionary Rate Aide (Instructional)**

Denise Mullett - Step 6

**Substitute Aide (Call-in)**

Dea Shaw, Peg O'Reilly, Mindy Glosser, Melissa Perigo, Jay Satterfield, Violet Tucker, Amber Walker, Sarah Workman, Anna Basic, Rhonda Beck, Sally Carroll, Tessa Blizzard, Tracey Bishop

**Substitute Bus Aide (Daily)**

Darla Lacy, Jessica Starkey, Emily Stolte

*Discussion:*

*None*

Ayes: Mr. Williams, Mr. McArtor, Mrs. Kollar, Mrs. Stedman, Mrs. Torbert, Mr. Blizzard

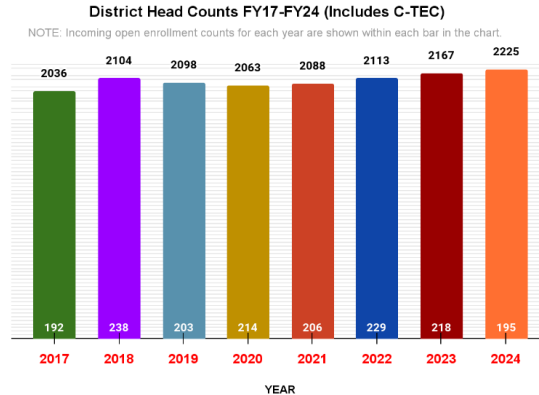
Nays: None

Motion Carried.

Mr. Williams moved and Mrs. Stedman seconded the motion to approve the following:

**STUDENTS/CURRICULUM**

**Enrollment**



**Licking Valley Local School District Incidents of Bullying Report 2024-2025**

**Board Policy: 4417.01 - Bullying and Other Forms of Aggressive Behavior**

**Harassment, intimidation, or bullying means:**

Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device. Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being.

**Licking Valley High School**

<u>Grade</u>	<u>Males</u>	<u>Females</u>	<u>Grade Count</u>
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

**Licking Valley Middle School**

<u>Grade</u>	<u>Males</u>	<u>Females</u>	<u>Grade Count</u>
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

**Licking Valley Elementary**

<u>Grades K-5</u>	<u>Males</u>	<u>Females</u>
TOTAL	0	0

**2024-25 Student Handbooks**

It is recommended the 2024-25 Primary, Intermediate, Middle, and High School student handbooks be approved.

**Athletic Handbook**

It is recommended the Athletic Handbook be approved for 2024-25.

**Bus Routes (Annual Renewal)**

It is recommended the 2024-2025 bus routes (subject to change) be approved as recommended by Mickie Archer, Transportation Supervisor, and required according to Pupil Transportation and Safety Rules set by the Ohio Department of Education. Copies of the bus routes are available at the District Office.

*Discussion:*

*Mr. Williams asked if the enrollment was reflective of this upcoming year.*

*Mr. Beery said yes.*

*Mr. Williams asked Mr. Beery how we are looking at open enrollment to manage it appropriately.*

*Mr. Beery explained how it is being managed and mentioned how open enrollment has been tightening due to our enrollment numbers.*

*Mrs. Stedman indicated that Mr. Beery had answered many of her questions about the handbooks.*

*Mrs. Stedman said she thinks the high school cell phone policy is a little confusing.*

*Mr. Beery provided his thoughts on the implementation of the cell phone policy and why there is a variance in the high school policy.*

*Mrs. Stedman mentioned the difficulty with monitoring Bluetooth headphones.*

*Mr. Williams said he would prefer for his kids to have a cell phone and explained how he was glad his kids were able to message him during the swatting incident.*

Ayes: Mr. Williams, Mrs. Stedman, Mrs. Kollar, Mr. McArtor, Mrs. Torbert, Mr. Blizzard

Nays: None

Motion Carried.

24-107

**SUPERINTENDENT’S RECOMMENDATIONS**

107

Mrs. Kollar moved and Mr. McArtor seconded the motion to approve the following:

**GIFTS & DONATION**

It is recommended to accept the gifts & donations listed.

**Monetary Donations for July**

Donation Recipient	Amount	Received From
LV Trust Fund	\$7,531.00	Keri Cunningham - Emma Cunningham Scholarship Fund
MS Panther Pantry	\$400.00	James & Linda Lawrence
LVHS Panther Pantry	\$50.00	Phillip Clark in memory of Millie Clark
<b>Total</b>	<b>\$7,981.00</b>	

*Discussion:*

*Mr. Williams provided his continued thanks for the generous donations.*

Ayes: Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Williams, Mr. Blizzard

Nays: None

Motion Carried

24-108

**SUPERINTENDENT’S RECOMMENDATIONS**

108

Mrs. Stedman moved and Mr. McArtor seconded the motion to approve the following:

**META Solutions School Bus & 9-Passenger Van Purchasing**

It is recommended we approve META Solutions as our agent for cooperative purchasing to purchase school bus(es) and 9-passenger vans if needed.

**Park National Bank Agreement**

Recommended action: Approval of the Depository Agreement with Park National Bank for a five (5) year period beginning August 25, 2024, through August 24, 2029.

*Discussion:*

*Mr. Williams asked if we have to do a 5-year agreement with Park National Bank or if we could renew with a 1-year agreement.*

*Mr. Douglass explained the options for a 1-year agreement and a 5-year agreement.*

*Mrs. Torbert said there are usually benefits to locking in a collateral amount with a 5-year agreement.*

Ayes: Mrs. Stedman, Mr. McArtor, Mrs. Kollar, Mrs. Torbert, Mr. Williams, Mr. Blizzard

Nays: None

Motion Carried

**24-109**

**SUPERINTENDENT'S RECOMMENDATIONS**

**109**

Mrs. Kollar moved and Mr. McArtor seconded the motion to approve the following:

**Impact Group Strategic Plan Implementation Support**

It is recommended to continue supplemental services with the Impact Group for 15 (fifteen) additional months.

*Discussion:*

*Mr. Williams asked if there could be fluidity in the agreement with the Impact Group.*

*Mr. Beery said he has faith that we would have that flexibility working with the Impact Group.*

*Mrs. Stedman discussed how she had some caution with this agreement and mentioned that she felt like we could handle the meetings, timelines, and implementation plans internally.*

*Mrs. Stedman asked if we could contract certain services on an as-needed basis.*

*Mr. Beery said we could probably do that, but individual items would likely be more expensive. Mr.*

*Beery also mentioned that we would be implementing the strategic plan on top of everything else we normally do and this partnership would be beneficial for that reason.*

*Mrs. Stedman asked if Mr. Beery could keep the Board updated on progress.*

*Mr. Beery said yes.*

*Mrs. Torbert said she has thought a lot about this and the Impact Group has been very helpful in the development of the strategic plan and that she is comfortable with this based on our experience with the Impact Group.*

*Mr. Williams discussed his thoughts on the professionalism in the communication support that can be provided will be beneficial to the district and be worth the investment.*

Ayes: Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Williams, Mr. Blizzard

Nays: None

Motion Carried.

**24-110**

**SUPERINTENDENT'S RECOMMENDATIONS**

**110**

Mr. McArtor moved and Mrs. Stedman seconded the motion to approve the following:

**Look Communications Contract for the Stadium Sound System**

It is recommended to approve the purchasing of a stadium sound system in conjunction with agreed-upon terms with The Gridiron Club, receipt of The Energy Cooperative Grant, and contribution from the LV Athletic Department.

*Discussion:*

*Mr. McArtor said this will only get more expensive if we wait.*

*Mrs. Torbert acknowledged that the stadium is a gathering place and that it is difficult to hear in some places at the stadium with the current sound system.*

*Mr. Williams said it is amazing to see the money from the athletic department going back into the field that comes from the teams using our facilities.*

*Mr. Williams emphasized the benefit that we could get from revenues from teams using our facilities.*

Ayes: Mr. McArtor, Mrs. Stedman, Mrs. Kollar, Mrs. Torbert, Mr. Williams, Mr. Blizzard

Nays: None

Motion Carried.

**24-111 SUPERINTENDENT’S RECOMMENDATIONS**

111

Mrs. Kollar moved and Mr. Williams seconded the motion to approve the following:

**Surplus**

It is recommended to approve the surplus list:

Tag Number	Item	Qty	Reason
NA	Sharp Microwave - HS C. Kelly Room 101	5	Broken
NA	Rival Microwave - HS C. Kelly Room 101	1	Broken
00675	Regal Automatic Bread Maker HS C. Kelly Room 101	1	Not Used
NA	Food for Today textbook (Glencoe 2010) HS C. Kelly Room 101	9	Not Used
00265	Victory Side by Side Refrigerator HS Café - M. Aronowitz	1	Broken
00925	RCA VCR & TV Player - MS P. Koch	1	Not Used
NA	Health Text Books Tema Health Cours G Text Book - MS P. Koch	40	Not Used
00896	3M 9060 Overhead - MS P. Koch	1	Not Used
NA	Your Health Text Books - MS. P. Koch	50	Not Used
NA	Diseases Reference Book - MS P. Koch	8	Not Used
00164	Organ Display - MS P. Koch	1	Not Used
NA	The Lincoln Library of Sports Champions	1	Not Used
NA	HP Scanjet 5400c - MS P. Koch	1	Not Used
00595	Apple 2e Computer Base - MS P. Koch	1	Not Used
00588	Apple Computer Monitor	1	Not Used
08527	Monoprint 3D Printer	1	Not Used
00925	Panasonic CRT TV	1	Obsolete

*Discussion:*  
 None

Ayes: Mrs. Kollar, Mr. Williams, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Blizzard  
 Nays: None  
 Motion Carried.

**24-112 BOARD OF EDUCATION RECOMMENDATIONS**

112

Mrs. Stedman moved and Mrs. Kollar seconded the motion to approve the following:

**OSBA DELEGATE ASSEMBLY**

It is recommended the following Board Members serve as delegates to the annual business meeting, or other called meeting, with the power to vote.

Mr. Drake McArtor, delegate

Mr. Casey Williams, alternate



*Discussion:*  
*None*

Ayes: Mrs. Stedman, Mrs. Kollar, Mr. McArtor, Mrs. Torbert, Mr. Williams, Mr. Blizzard  
Nays: None  
Motion Carried.

### **STUDENT BOARD MEMBER UPDATE**

Mr. Blizzard provided an update on student activities.

### **STUDENT ACHIEVEMENT UPDATE**

Mrs. Stedman provided a student achievement update. Mr. Williams discussed the first-ever female event, PAW DAY, and thanked Mr. Beery and Mr. Harris for making it happen. Mrs. Stedman discussed how the things we are doing at the district align with the strategic plan and the goals we have to engage our students.

### **LEGISLATIVE UPDATE**

Mr. McArtor provided a legislative update.

### **PUBLIC COMMENT**

None

### **BOARD DISCUSSION**

Mr. Williams recommended that the policy committee consider extending the policy under consideration for content at the library to also extend to the classroom.

Mrs. Stedman explained that she intended to address this area in the upcoming policy committee meeting.

Mrs. Stedman asked Mr. Williams to clarify what this would include related to the classroom.

Mr. Williams said it is inconsistent across the district for classrooms and libraries.

Mr. Beery discussed the current process for classroom materials and tried to think through what this would look like from an implementation standpoint from the classroom and explained some barriers.

Mr. Williams asked why we would be opposed to having this conversation at a board meeting.

Mr. Beery said because of the message that it could send.

Mrs. Stedman said there is a key piece that is missing for teachers to know about the content of the material that is in the classroom.

Mrs. Stedman said once we firm up the policy that we might have more clarity around this point and have the appropriate stakeholders involved in the conversations so everyone can get comfortable with the language in the policy.

Mr. Williams said he feels that this open discussion is part of the board's responsibilities and what we are supposed to do.

Mr. Williams emphasized the point that we have inconsistencies in our current policies.

Mrs. Torbert said we are making progress on the policy updates.

Mrs. Stedman asked for board members to provide her with any other feedback on the policy drafts.

Mr. Williams said he is fine with letting the policy committee work through the process.

24-113

### **EXECUTIVE SESSION**

113

Mr. McArtor moved and Mr. Williams seconded to adjourn to Executive Session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Ayes: Mr. McArtor, Mr. Williams, Mrs. Kollar, Mrs. Stedman, Mrs. Torbert, Mr. Blizzard  
Nays: None  
Motion Carried.

Adjourned to Executive Session: 7:05 p.m.  
Returned from Executive Session: 8:21 p.m.

24-114      **ADJOURNMENT**

114

Mrs. Kollar moved and Mr. Williams seconded the motion to adjourn.

Mrs. Torbert closed the meeting at 8:22 p.m.

Ayes: Mrs. Kollar, Mr. Williams, Mr. McArtor, Mrs. Stedman, Mrs. Torbert

Nays: None

Motion Carried.

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Jo Lynn Torbert, President

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Andrew Douglass, Treasurer