

LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, JUNE 8, 2020

**Vision Statement:** Every adult helping every child learn and grow every day.

**CALL TO ORDER**

Ms. Mary Kay Martin, President called the meeting to order.

**ROLL CALL**

The Licking Valley Board of Education met in Regular Session on June 8, 2020, at 6:00 p.m. The following members responded to roll call: Mrs. Christian, Mr. Shumaker, Mrs. Wills, Mrs. Clark and Ms. Martin. Dr. David Hile, Superintendent, Ms. Tonya Boyd, Treasurer and student representative Titus Smith were also present.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS FROM THE FLOOR** – none

**SPECIAL REPORTS** - none

**20-50              TREASURER'S RECOMMENDATIONS              50**

Mr. Shumaker moved and Mrs. Christian seconded the motion to approve the following.

**Minutes of the Regular Meeting**

It is recommended to approve the minutes of the May 11, 2020 meeting.

**Financial and Student Activity Reports**

It is recommended to approve the May 2020 Financial and Student Activity reports which include the adjustment of the revenue/appropriations for May.

**Amended Certificates**

It is recommended to approve the adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, and expenditures through the end of the month.

**Five Year Projection**

It is recommended to approve the updating and re-filing the 2019-2020 five (5) year projection and give permission for the treasurer to amend, and re-file when necessary.

**Hosket Ulen Insurance Solutions**

It is recommended to approve the Hosket Ulen Insurance Solutions quote for property/grounds, automobile/fleet, crime, pollution, adult group coverage and liability (including violence and active shooter coverage) effective 7/1/2020 – 6/30/2021 for the cost of \$106,370.00.

*DISCUSSION: none*

Ayes: Mr. Shumaker, Mrs. Christian, Mrs. Clark, Mrs. Wills, Ms. Martin, Mr. Smith

Nays: None

Motion Carried.

LICKING VALLEY LOCAL BOARD OF EDUCATION  
 REGULAR BOARD MEETING  
 MONDAY, JUNE 8, 2020

20-51                      **SUPERINTENDENT’S RECOMMENDATIONS**                      51

Mrs. Wills moved and Mrs. Clark seconded the motion to approve the following.

**PERSONNEL**

**Resignations/Retirements/Transfers**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Whitney Malone	HS Spanish Teacher	June 30, 2020 - resign
Megan Scott	EMIS/Athletic Director Secretary	June 30, 2020 – resign

**Rescinded Contracts 2020-2021**

Jennifer Emde	HS Head Cook	June 8, 2020
---------------	--------------	--------------

**Appointments and Assignments 2020-2021**

<u>Administrator</u>	<u>Assignment</u>	<u>Contract Status</u>	<u>Contract Level</u>
Todd Carmer	LVPS Principal	5-Year Limited	Step 15
Ashley Knowlton	Director of Student Services	5-Year Limited	Step 8
Whitney Malone	LVHS Assistant Principal	3-Year Limited	Step 0

<u>Certified</u>	<u>Assignment</u>	<u>Contract Status</u>	<u>Contract Level</u>
Amy Kennedy	MS Family Consumer Sci.	1-Year Limited	B-8
Caitlin Skeese	3 <sup>rd</sup> Grade Teacher	1-Year Limited	M-6

<u>Non-Teaching</u>	<u>Assignment</u>	<u>Contract Status</u>	<u>Contract Level</u>
Megan Scott	Athletic Trainer	1-Year Limited	Step 23

<u>Classified</u>	<u>Assignment</u>	<u>Contract Status</u>	<u>Contract Sched</u>
Charlotte Chappellear	Elementary Head Cook	2-Year Limited	Level 11

<u>Supplemental</u>	<u>Assignment</u>	<u>Status</u>
Larry Miller	Summer Weight Room	Effective: Retroactive to May 26, 2020 – June 30, 2020 (pro-rated)

**Substitutes 2020-2021**

It is recommended to appoint the assignments listed below for 2020-2021.

Substitute Custodian (Not over 28 hours weekly July 1, 2020 – June 30, 2021)

Jeff Bishop, Colleen Cannon, Jeff Ellis, Shelly Kapp, Cathy Melick, Jackson Mitchell, Melissa Mitchell, Jack Shinn, Sr.

Substitute Custodian (Not over 28 hours weekly, including supplemental, time sheet required, July 1, 2020 – June 30, 2021)

Roy Whisner

Substitute Custodian/Substitute Cook (Not over 28 hours weekly July 1, 2020 – June 30, 2021)

Sara Bennett, Valerie Bradley, Jessica Roback, Pam Stickle, Jackie Warner, Darrelyn (Louise) Willard

Substitute Custodian/Substitute Cook (Not over 28 hours weekly, including supplemental, time sheet required July 1, 2020 – June 30, 2021)

Leslie Hughes

Substitute Bus Driver (Not over 28 hours weekly July 1, 2020 – June 30, 2021)

LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, JUNE 8, 2020

Raymie Carr, June Duston, Mike Hall, Chuck McKee, Doug Nethers, Roger Smith, Tom Stevens, Linda Walker, Eric Wasson

Substitute Accounting Coordinator/Student Accounts (Not over 28 hours weekly July 1, 2020 – June 30, 2021)

Carolyn Watson

Substitute Assistant Treasurer (No over 28 hours weekly July 1, 2020 – June 30, 2021)

Judy Hardy

Substitute Secretary (Not over 28 hours weekly July 1, 2020 – June 30, 2021)

Jane McKee, Laura Lahmers

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**Personal Service Contracts**

Additional Teaching Duties

It is recommended the personal service contract with Colton Kreager for \$5000.00 for the 2020-2021 school year be approved. Colton will be teaching 8 out of 9 periods per day to accommodate student's needs in agriculture.

Treasurer Consultant

It is recommended the personal service contract for Jo Lynn Torbert be approved for consulting with the new Treasurer for the period of June 1, 2020 through June 30, 2021. To be paid hourly (not to exceed 28 hours per week) per current salary schedule.

Food Service Director Consultant

It is recommended the personal service contract for Janice Jennings to serve as a consultant with the new Food Service Director be approved from November 1, 2019 – June 30, 2020. To be paid hourly, not to exceed 28 hours per week, per current salary schedule.

Director of READY! For Kindergarten Program

It is recommended the personal service contract for Diane Lacko-Pries for \$4000.00 be approved to serve as Director of the READY! For Kindergarten Program for the 2020 – 2021 school year.

*DISCUSSION: none*

Ayes: Mrs. Wills, Mrs. Clark, Mrs. Christian, Mr. Shumaker, Ms. Martin, Mr. Smith

Nays: None

Motion Carried.

**20-52 SUPERINTENDENT'S RECOMMENDATIONS**

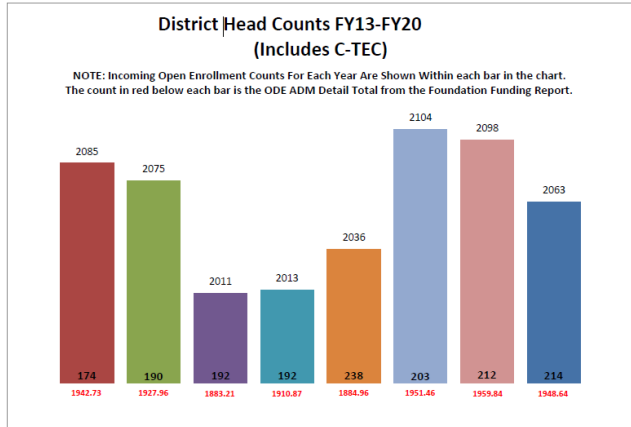
**52**

Mrs. Christian moved and Mr. Shumaker seconded the motion to approve the following.

**STUDENTS/CURRICULUM**

Enrollment

LICKING VALLEY LOCAL BOARD OF EDUCATION  
 REGULAR BOARD MEETING  
 MONDAY, JUNE 8, 2020



**Licking Valley Local School District Incidents of Bullying Report 2019-20**

Licking Valley High School

Grade	Males	Females	Grade Count
09	2	2	4
10	2	0	2
11	0	0	0
12	0	0	0
Total	4	2	6

Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
Total	0	0	0

Licking Valley Elementary School

Grades K-5	Males	Females
Total	0	0

**Suspensions/Expulsions Report**

LVHS

N/A

LVMS

N/A

LVIS

N/A

Expulsions

N/A

**Special Education Contract**

It is recommended to approve the Education Services contract with Haugland Learning Center to provide education services for one Licking Valley student for the 2020 – 2021 school year.

**Special Education Transportation**

It is recommended to approve the contract between Licking Valley Local Schools and Mayne Transportation for the 2020-2021 school year for providing transportation to Haugland Learning Center in Columbus, Ohio for a special education student.

LICKING VALLEY LOCAL BOARD OF EDUCATION  
 REGULAR BOARD MEETING  
 MONDAY, JUNE 8, 2020

**Licking County Title III Consortium Memorandum of Understanding FY21**

It is recommended to approve the agreement between the Licking County Educational Service Center to continue our participation in the Title III Consortium.

**Versatrans Bus Routing System Maintenance**

It is recommended to approve the service agreement with Versatrans Bus Routing System for \$6,097.07 beginning 7-1-2020 through 6-30-2021.

**Independent Contractor Agreement**

It is recommended to approve the agreement between Licking Valley Local Schools and Andrea Ibach, Independent tutor in the State of Ohio.

*DISCUSSION: Dr. Hile confirmed the tutor is for a special education student. The parent requested Orton Gillingham to better accommodate student needs.*

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Clark, Mrs. Wills, Ms. Martin, Mr. Smith  
 Nays: None  
 Motion Carried.

**20-53 SUPERINTENDENT’S RECOMMENDATIONS 53**

Mrs. Wills moved and Mrs. Clark seconded the motion to approve the following.

It is recommended to accept the following gifts/donations:

**GIFTS/DONATIONS**

<u>Donation</u>	<u>For</u>
\$485.15	Wrestling – State Farm – Martinez
\$485.15	Softball – State Farm – Nickells
\$120.00	HS Panther Pantry – Hogg Head BBQ
\$1000.00	HS Panther Pantry – PNB
\$150.00	HS Panther Pantry – Hogg Head BBQ
\$25.00	HS Panther Pantry
\$50.00	HS Panther Pantry – Pries
\$100.00	HS Panther Pantry – Nethers
\$60.00	Haiden Wright Scholarship – Lanning
\$20.00	Haiden Wright Scholarship – Hodges
\$350.00	Haiden Wright Scholarship – O’Donnell
\$130.00	HS Panther Pantry – Hogg Head BBQ
\$276.00	Apples for Students (LVHS Edu. Trust) – Giant Eagle
\$106.00	Apples for Students (LVPS) – Giant Eagle
\$106.00	Apples for Students (LVIS) – Giant Eagle
\$500.00	HS Panther Pantry – Jo Lynn Torbert
\$3831.80	LVPS Panther Parent Reimbursement to LVPS for yearbooks
<b>\$7795.10</b>	<b>TOTAL</b>

*DISCUSSION: none*

Ayes: Mrs. Wills, Mrs. Clark, Mrs. Christian, Mr. Shumaker, Ms. Martin, Mr. Smith  
 Nays: None  
 Motion Carried.

LICKING VALLEY LOCAL BOARD OF EDUCATION  
 REGULAR BOARD MEETING  
 MONDAY, JUNE 8, 2020

20-54 **SUPERINTENDENT’S RECOMMENDATIONS**

54

Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

**Licking Area Computer Association**

It is recommended to approve the Service Level Agreement between Licking Valley Local Schools and Licking Area Computer Association (for Member Districts) for the period of July 1, 2020 through June 30, 2021 for \$58,176.01 (includes Registration for Gateway Program).

**Surplus Items**

It is recommended to approve the following items for sale or disposal:

DESCRIPTION	Reason for Disposal
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
Compaq Presario V300T Laptops - Cart	Obsolete
BOARD COMPUTER 5'X4' SMARTBOARD	Obsolete
BOARD COMPUTER 5'X4' SMARTBOARD	Obsolete
BOARD COMPUTER 5'X4' SMARTBOARD	Obsolete
PROJECTOR LCD	Broke
PLAYER DVD/VCR LG	Broke
RECEIVER INFRARED/AMPLIFIER AUDIO	Broke
SCANNER CANON CANOSCAN 3000EX	Broke
PRINTER HEWLETT PACKARD DJ6940	Broke
PRINTER HEWLETT PACKARD DJ6940	Broke
PRINTER HEWLETT PACKARD DJ6940	Broke
UNIT UPS TRIPP-LITE SMART-PRO	Broke
SWITCH 48 PORT CISCO 2960	Obsolete
SWITCH 48 PORT CISCO 2960	Obsolete
SWITCH 48 PORT CISCO 2960	Obsolete
SWITCH 24 PORT CISCO 3560 POE 24	Obsolete
PRINTER HEWLETT PACKARD DJ6940	Obsolete
SWITCH 48 PORT CISCO 2960	Obsolete
PRINTER HEWLETT PACKARD DJ6940	Obsolete
PRINTER HEWLETT PACKARD DJ6940	Obsolete
PRINTER HEWLETT PACKARD DJ6940	Obsolete
PRINTER HEWLETT PACKARD DJ6122	Obsolete
UNIT UPS TRIPP-LITE SMART-PRO	Obsolete
SWITCH 48 PORT CISCO CATALYST 2960	Obsolete
SWITCH 48 PORT CISCO CATALYST 2960	Obsolete
SWITCH 24 PORT CISCO 3560 POE 24	Obsolete
PROJECTOR LCD	Broke
PRINTER HEWLETT PACKARD DJ6940	Broke
PRINTER HEWLETT PACKARD DJ6940	Broke
SWITCH 24 PORT CISCO CATALYST 3560	Obsolete
SWITCH 24 PORT CISCO CATALYST 3560	Obsolete
PRINTER HEWLETT PACKARD DJ6122	Broke
PRINTER HEWLETT PACKARD DJ6940	Broke
Opaque T5-5 Projector	Obsolete
(Qty 15) Intro to Organic and Bio Chem Textbooks - S	Obsolete
(Qty 19) Chang: Chem 10th Edition - S Hancock	Obsolete



LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, JUNE 8, 2020

RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete
RCA VCR	Obsolete

*DISCUSSION: none*

Ayes: Mrs. Wills, Mrs. Christian, Mrs. Clark, Mr. Shumaker, Ms. Martin, Mr. Smith  
Nays: None  
Motion Carried.

**20-55 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS 55**

Mrs. Clark moved and Mrs. Christian seconded the motion to approve the following.

**Resolution Naming Licking Valley High School Auditorium after Jo Lynn Torbert**

**WHEREAS**, Mrs. Jo Lynn Torbert served as the Treasurer of the Licking Valley Local Schools for 39 years, from 1981 until her retirement in 2020; and

**WHEREAS**, Mrs. Torbert’s service as the Treasurer to the District is unparalleled in its duration, her performance always exemplary, and her contributions to the District and the Licking Valley community invaluable; and

**NOW THEREFORE BE IT, AND IT IS HEREBY RESOLVED** that the Licking Valley Board of Education doth name the Licking Valley High School Auditorium the Jo Lynn Torbert Auditorium.

**Resolution Declaring Wage Payments During Covid-19 School Closings**

**WHEREAS**, the Board of Education of the Licking Valley Local School District is authorized by Ohio Revised Code Section 3319.08, 3313.53 and 3319.081 to expend District funds necessary for the compensation of employees during this pandemic closure; and

**WHEREAS**, the Board acknowledges that during the closing of schools due to COVID-19, most employees may be instructed not to report to work, while other employees may be called upon to provide some essential services; and

**WHEREAS**, the Board concludes that a need exists to address wage payments for employees who are idled and those required to work during any period where closing is necessary due to COVID-19; and

**WHEREAS**, the Board determines employees who are instructed not to report to work may suffer a loss of pay if the District closes schools in response to COVID-19; and



LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, JUNE 8, 2020

**WHEREAS**, the Board concludes that continuing wage payments to all regular employees, contractual and non-contractual, salaried and non-salaried, who suffer a loss in pay due to an emergency closing, serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when schools reopen; and

**WHEREAS**, the Board also finds that COVID-19 presents an unprecedented emergency to the District and recognizes the need to provide the Superintendent the authority to take such actions quickly so as to protect District's students, employees and community without needing to wait to convene a Board meeting, which could cause unnecessary delay.

**NOW THEREFORE, BE IT RESOLVED** that we, the Board of Education authorizes and grants the discretion to the Superintendent to continue regular pay and benefits, subject to any requirements or guidance from the State, to full and part-time regular exempt and non-exempt employees who are impacted by federal, state or local agency ordered school closure of the employee's assigned campus or duty-station or closure of their assigned school facilities as a result of COVID-19, and that this is necessary in the conduct of schools. Grant authorization of Superintendent and Treasurer to pay, in full, all spring supplemental and co-curricular contracts approved by the Board of Education prior to April 21, 2020; during the cessation of all sports, extracurricular and co-curricular activities. The Board delegates to the Superintendent the authority to implement this, and to make determinations of absences during a closure. The Board authorizes the Superintendent or designee to make compensation decisions and adjustments to impacted employees as deemed appropriate to fulfill the purposes of this Resolution. The Board further authorizes the Superintendent to make determinations on having faculty and staff report to work during the closure should District needs dictate, even on a rotating basis, and taking all available health and safety information into account. Employees should understand that they will remain on-call during what would be their normal work schedule even while at home due to a school closure.

*DISCUSSION: Mrs. Wills shared that one of the coaches was pleased to receive payment.*

Ayes: Mrs. Clark, Mrs. Christian, Mr. Shumaker, Mrs. Wills, Ms. Martin, Mr. Smith

Nays: None

Motion Carried.

### **STUDENT BOARD MEMBER UPDATE**

Mr. Smith reported students are transitioning back to "normal"; sports are on their way back.

### **LEGISLATIVE UPDATE - none**

### **COMMUNICATIONS FROM THE FLOOR - none**

### **BOARD DISCUSSION**

Mrs. Wills extended a "Thank You" for the virtual graduation.

Dr. Hile continued a "Thank You" to Mr. Weaver for the outstanding virtual graduation.

Mr. Weaver thanked Mrs. Christian for organizing the parade.

Dr. Hile informed the Board the opening plan for school will be released approximately August 1<sup>st</sup>.

LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, JUNE 8, 2020

**20-56            ADJOURNMENT**

**56**

Mrs. Christian moved and Mr. Shumaker seconded the motion to adjourn.  
Ms. Martin closed the meeting at 6:33 p.m.

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Clark, Mrs. Wills, Ms. Martin, Mr. Smith  
Nays: None  
Motion Carried.

---

Mary Kay Martin, President

---

Tonya Boyd, Treasurer