

LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, MAY 14, 2018

**Statement:** Every adult helping every child learn and grow every day.

**Mission Statement:** The Licking Valley Schools and community will ensure academic achievement for all students in preparation for a successful tomorrow.

**CALL TO ORDER**

Ms. Mary Kay Martin, President called the meeting to order.

**ROLL CALL**

The Licking Valley Board of Education met in Regular Session on May 14, 2018 at 6:00 p.m. in the Licking Valley High School Library. The following members responded to roll call: Mrs. Christian, Ms. Martin, Mr. Shumaker, and Mrs. Wills. Mr. David Hile, Superintendent, Mrs. Jo Lynn Torbert, Treasurer and student representative Ramen Felumlee, and Andrew Selfe were also present. Mrs. Clark was absent.

**PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM**

The middle school guitar class under the direction of Melanie Strock, middle school music teacher led the Pledge of Allegiance and performed the National Anthem.

**SPECIAL PRESENTATIONS/REPORTS**

Jan Jennings, cafeteria supervisor reported to the board on the state of the cafeteria services for the 17-18 school year.

**COMMUNICATIONS FROM THE FLOOR**

**18 - 24                      TREASURER'S RECOMMENDATIONS                      24**

Mr. Shumaker moved and Mrs. Christian seconded the motion to approve the following.

**Minutes of the Regular Meeting**

It is recommended to approve the minutes of the April 16, 2018, Regular Board Meeting.

**Financial and Student Activity Reports**

It is recommended to approve the April 2018 Financial and Student Activity reports which include the adjustment of the revenue/appropriations for April.

**Amended Certificates**

It is recommended to approve the adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, and expenditures through the end of the month.

**Five Year Projection**

It is recommended to approve the updating and re-filing the 2017-18 five (5) year projection and give permission for the treasurer to amend, and re-file when necessary.

Ayes: Mr. Shumaker, Mrs. Christian, Mrs. Wills, Ms. Martin, Student Felumlee, Student Selfe

Absent: Mrs. Clark

Nays: None

Motion Carried.

**18 - 25                      SUPERINTENDENT'S RECOMMENDATIONS                      25**

Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

**PERSONNEL**

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**Resignations/Retirements**

It is recommended the retirements and resignations listed below be accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Sarah Huffman	HS Social Studies	June 1, 2018-Resign

**Substitutes 2017-2018**

Substitute Teachers (Not over 28 hours weekly)  
Angela Smith

**Appointments/Assignments 2018-2019**

It is recommended the appointments/assignments/salary adjustments listed below be approved:

<u>Name Administrator</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Name Certified</u>	<u>Assignment</u>	<u>Date</u>	<u>Amount</u>
Melissa Flanagan	LV Psychologist	3-Yr. Limited	M+30-4
Ruth Satterfield	LVES Social Worker	3-Yr. Limited	B-13
Caroline Kish	LVES 5 <sup>th</sup> Grade	3-Yr. Limited	M-8
Nacole Klick	LVES 3 <sup>rd</sup> Grade	5-Yr. Limited	B-17
Taylor Osborn	LVES 3 <sup>rd</sup> Grade	1-Yr. Limited	B-1
Stacey Unklesbay	LVES 4 <sup>th</sup> Grade	5-Yr. Limited	B-17
Andrea Morris	LVES 4 <sup>th</sup> Grade	3-Yr. Limited	M-10
Christine Dunn	LVES Kdg.	1-Yr. Limited	150-1
Mariah Riedel	LVES Kdg.	1-Yr. Limited	B-3
Sue O'Brien	LVES 1 <sup>st</sup> Grade	1-Yr. Limited	150-0
		(Retired/rehire Policy 3120.11)	
Tricia Zellar	LVES Intervention	2-Yr. Limited	M-11
Amanda Barrell	LVMS 6 <sup>th</sup> Math	3-Yr. Limited	M-4
Melanie Strock	LVMS Music	5-Yr. Limited	150-12
Amanda Walters	LVMS 7 <sup>th</sup> Science	3-Yr. Limited	M-4
Christy George	LVMS 6 <sup>th</sup> Math/ Language Arts	5-Yr. Limited	M-22
Jake Hendershot	LVMS Industrial Technology	5-Yr. Limited	150-32
Constance Mick	LVMS 7 <sup>th</sup> Math/Science	5-Yr. Limited	15
Rebecca Shields	LVMS 8 <sup>th</sup> Science/ Social Studies	2-Yr. Limited	150-6
Nathan Whisner	LVMS 6 <sup>th</sup> Inclusion	2-Yr. Limited	M-6
Brian Gant	LVMS 6 <sup>th</sup> Science	Continuing	M-11
Beth Adkins	LVHS English	5-Yr. Limited	M+30-18
Sean Bradley	LV HS/MS Band	5-Yr. Limited	M+30-9
Dwayne Clouse	LVHS Math	5-Yr. Limited	M-23
Samantha Cox	LVHS Spanish	1-Yr. Limited	B-1
Calvin Hatfield	LVHS English	1-Yr. Limited	150-11
Colton Kreager	LVHS Vo. Ag.	1-Yr. Limited	B-3
Tyler Kuhnes	LVHS MH	1-Yr. Limited	B-1
Cheryl Risner	LVHS Art	1-Yr. Limited	150-0
		(Retired/rehire Policy 3120.11)	
Chad Saathoff	LVHS Science	2-Yr. Limited	M+30-2
Amanda Suttle	LVHS English	3-Yr. Limited	M+30-6
<u>Name Classified</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Harold Cleveland	Bus Driver	2-Yr. Limited	Step 1
Sherry Kreider	Bus Driver	Continuing	Step 5
Joe Kriner	Bus Driver	2-Yr. Limited	Step 3

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Jay Osborn	Bus Mechanic	Continuing	Step 14
Craig McHugh	Custodian	Continuing	Step 6
Danielle Hammond	HS Guidance	2-Yr. Limited	Step 9
	Secretary		
Teresa Sandman	MS Secretary	2-Yr. Limited	Step 15
Shelly Wood	District Secretary	2-Yr. Limited	Step 22
Brittani Zook	Accounts Payable	Continuing	Step 8

**Extended Service Contracts**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Rebecca Lawrence	LVMS Guidance	10 days per daily rate	M+30-30
Theresa Boehmer	LVHS Library	10 days per daily rate	M-18
Shona Garver	LVHS Guidance	20 days per daily rate	M-16
Courtney Lichtenauer	LVHS Guidance	20 days per daily rate	M+30-13
Cynthia Kelly	LVHS Life Skills	5 days per daily rate	150-17
Colton Kreager	LVHS VO AG	45 days per daily rate	B-3
Sean Bradley	Instrumental Music	14 days per daily rate	M+30-9
Mindy Hanson	LVMS Computer	10 days per daily rate	M-15

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**PERSONNEL**

**Personal Service Contracts**

**Scheduler for Substitute Teachers**

It is recommended the personal service contract with Carol Patterson for \$ 4870.00 to render services for district wide calling of substitute teachers for the 2018-19 school year be approved. The contract will include cell phone reimbursement as per Resolution #12-70 with the exception that payment will not be paid through payroll.

**Summer Reading Club**

It is recommended a personal service contract be approved for Jody Camp and additional teachers as per budget estimate based on student enrollment for the Summer Reading Club @ \$ 20.00 per hour which will include planning time. Eligible students will be entering KDG, 1st, & 2nd grades in August. There will be various dates from June 3rd Kickoff to July 15th Family Celebration.

**Education Options Coordinator**

It is recommended a personal service contract for Aimee Twiggs be approved for the Educational Options Coordinator for the period of June 4, 2018 through August 31, 2018 at \$ 20.00 per hour not to exceed 20 hours per week.

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**Third Grade Summer School Reading Intervention Program**

It is recommended a personal service contract be approved for Taylor Osborn and additional teachers as needed based on student enrollment for the Third Grade Summer Reading Intervention Program. Dates for the program will be the weeks of July 9-20, 2018 from 8:30-11:00 a.m. for a period of two and one half hours per day. Taylor Osborn will also be paid for up to eight hours of planning.

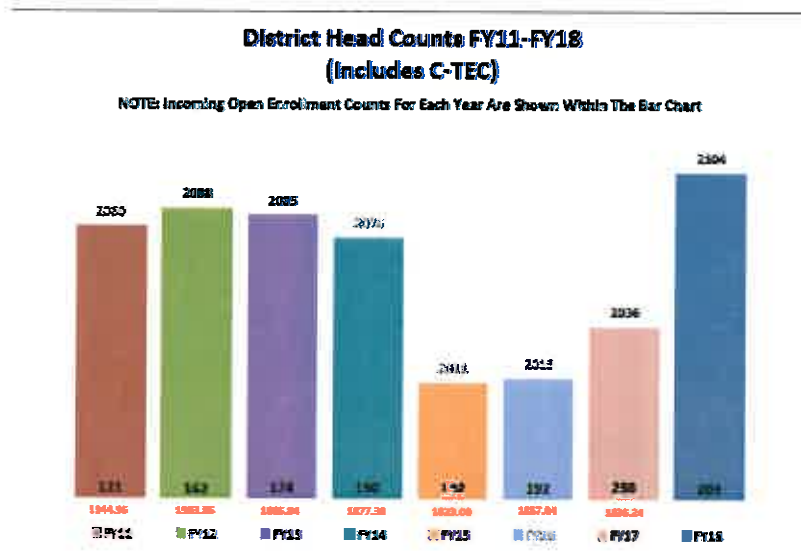
Ayes:, Mrs. Wills, Mrs. Christian, Mr. Shumaker, Ms. Martin, Student Selfe, Student Felumlee  
 Absent: Mrs. Clark  
 Nays: None  
 Motion Carried.

**18 - 26 SUPERINTENDENT'S RECOMMENDATIONS 26**

Mr. Shumaker moved and Mrs. Wills seconded the motion to approve the following.

**STUDENTS/CURRICULUM**

Enrollment



**Licking Valley Local School District  
 Incidents of Bullying Report 2016-17**

**Licking Valley High School**

Grade	Males	Females	Grade Count
09	1	0	1
10	0	0	0
11	0	0	1
12	0	0	0
Total	1	0	2

**Licking Valley Middle School**

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
Total	0	0	0

**Licking Valley Elementary School**

Grades K-5	Males	Females
Total	0	0

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**Suspensions/Expulsions Report**

**LVES**

1 incident-10 days

**LVMS**

**In-School Suspension**

6 incidents-1 day

1 incident-2 days

**Out of School Suspension**

1 incident-2 days

5 incidents-3 days

1 incident-5 days

**LVHS**

**Saturday School**

48 incidents-1 day

4 incidents-2 days

1 incidents-3 days

2 incidents-4 days

**Out of School Suspension**

1 incident-1 day

4 incidents-3 days

1 incidents-5days

1 incident-6 days

3 incidents-10 days

**After School Work Program**

1 incidents-1 day

8 incident-3 days

**Bus Suspension**

1 incident-3 days

**Expulsions-LVHS**

2 incidents-17days

1 incident-25 days

**Lunch Prices 2018-2019**

It is recommended we approve the proposed 2018-2019 cafeteria prices – which have remained the same for the last two school years.

HS - \$ 2.50

MS - \$ 2.50

ES - \$ 2.25

Milk - \$ .50

Adult Breakfast - \$1.00

Adult Lunch - \$ 3.00

**Special Education Contract**

It is recommended we approve the Education Services contract with Haugland Learning Center to provide education services for one Licking Valley student for the 2018-2019 school year. The last day of service would be May 30, 2019.

**Contract for Special Education Transportation**

It is recommended to approve the contract between Licking Valley Local Schools and a parent for the 2018-19 school year for reimbursement for providing transportation to a special school in Columbus, OH.

**Educational Options Program**

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It is recommended we approve the Educational Options customized contract with Ace Digital Academy for the period of three years beginning June 1, 2018 through May 31, 2021.

**OHSAA Membership**

It is recommended we approve the 2018-2019 membership of the Ohio High School Athletic Association.

Ayes: Mr. Shumaker, Mrs. Wills, Mrs. Christian, Ms. Martin, Student Selfe, Student Felumlee

Absent: Mrs. Clark

Nays: None

Motion Carried

**18 - 27**

**SUPERINTENDENT'S RECOMMENDATIONS**

**27**

Mrs. Christian moved and Mr. Shumaker seconded the motion to approve the following.

**GIFTS/DONATIONS**

Fund/Group	From	Value
LVHS Scholarship Fund	Lori Guest Family	\$ 1,000.00
LVHS Principal Fund	Apples Program-Giant Eagle	\$ 271.00
LV Primary Principal Fund	Apples Program-Giant Eagle	\$ 141.50
LV Intermediate Principal Fund	Apples Program-Giant Eagle	\$ 141.50
LV Intermediate Drama Club	Amy Melvin	\$ 50.00
LV Intermediate Drama Club	Matesich	\$ 50.00
LV Intermediate Drama Club	1 <sup>st</sup> Federal Savings	\$ 100.00
LV FFA Auction Donation of bricks	Bowerston Shale	\$ 1,920.24 value

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Wills, Ms. Martin, Student Selfe, Student Felumlee

Absent: Mrs. Clark

Nays: None

Motion Carried

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**SUPERINTENDENT'S RECOMMENDATIONS**

28

Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

**BUSINESS**

Surplus Items

It is recommended the following items be declared surplus for sale or disposal:

Control #	DESCRIPTION	Reason for Disposal
NA	Middle School Library Books	Old, Unused, Poor Shape
NA	Bus #7 2002 International - VIN# 1HVBGAAN02A920867	For Trade
NA	Bus #9 2003 International - VIN# 4DRBGAA03A954035	For Trade
NA	Bus #11 2003 International - VIN# 4DRBGAA23A954036	For Trade
NA	Bus #13 2002 International - VIN# 1HVBGAAN22A920868	For Trade
NA	Epson Powerlite 83V+ Projector - J. Wills Room#150	Broke
NA	20-LVMS Trapezoid Tables	Rough Condition

**Noah's Ark East, Latchkey Program Provider for 2018-2019**

It is recommended that the School Board approve the contract with Noah's Ark East to provide before and after school childcare at Licking Valley Elementary for the 2018-19 school year.

**Licking Area Computer Association Approval**

It is recommended we approve the Service Level Agreement between Licking Valley Local Schools and Licking Area Computer Association (for Member Districts) for the period of July 1, 2018 through June 30, 2019 for \$ 42,657.47.

**Nursing Service Agreement**

It is recommended that the School Board approve the Nursing Services Agreement with Licking Memorial Hospital for the 2018-2019 school year.

Ayes: Mrs. Wills, Mrs. Christian, Mr. Shumaker Ms. Martin, Student Selfe, Student Felumlee

Absent: Mrs. Clark

Nays: None

Motion Carried.

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**18 – 29      BOARD OF EDUCATION REPORTS/RECOMMENDATIONS      29**

Mr. Shumaker moved and Mrs. Christian seconded the motion to approve the following.

**Neola Policies (Revised) – 2nd Reading**

It is recommended the following revised policies be approved.

Revised Policy #4121 Pages 1-3	Criminal History Record Check
Revised Policy #4162 Pages 1-8	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Sensitive Functions
Revised Policy #5111 Pages 1-11	Eligibility of Resident/Non Resident Students
Revised Policy #5112 Pages 1-6	Entrance Requirements
Revised Policy #8400 Pages 1-11	School Safety
Revised Policy #8600.04 Pages 1-6	Bus Driver Certification
Revised Policy #9141 Pages 1-3	Business Advisory Council

**Salary Schedule for Classified and Administrative Staff**

It is recommended we approve the salary schedules for the classified and administrative staff effective July 1, 2018 through June 30, 2021 which reflects a base increase of FY19 -2 ½%, FY20-3%, and FY21 -2 ½%.

**Fringe Benefits for Classified and Administrative Staff**

It is recommended we approve the fringe benefits for the classified and administrative staff as has been approved in the negotiated agreement effective July 1, 2018 through June 30, 2021 with the following amendment: Use current language for classified, salary and administrative staff for the incentive plan.

Ayes: Mr. Shumaker, Mrs. Christian, Mrs. Wills, Ms. Martin, Student Selfe, Student Felumlee

Absent: Mrs. Clark

Nays: None

Motion Carried



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**STUDENT BOARD MEMBER UPDATE**

**NOTICE OF PUBLIC MEETING**

Hearing on Proposed re-employment of Jeffrey Wills was held.

**LEGISLATIVE UPDATE**

**COMMUNICATIONS FROM THE FLOOR**

**BOARD DISCUSSION**

18 - 30

**ADJOURNMENT**

30

Mrs. Christian moved and Mrs. Wills seconded the motion to adjourn.  
Ms. Martin closed the meeting at 6:46 p.m.

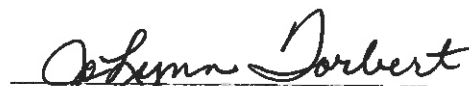
Ayes: Mrs. Christian, Mrs. Wills, Mr. Shumaker, Ms. Martin, Student Selfe, Student Felumlee

Absent: Mrs. Clark

Nays: None

Motion Carried.

  
Mary Kay Martin, President

  
Jo Lynn Torbert, Treasurer