

LICKING VALLEY LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, April 8, 2019

**Statement:** Every adult helping every child learn and grow every day.

**Mission Statement:** The Licking Valley Schools and community will ensure academic achievement for all students in preparation for a successful tomorrow.

**CALL TO ORDER**

Ms. Mary Kay Martin, President called the meeting to order.

**ROLL CALL**

The Licking Valley Board of Education met in Regular Session on April 8, 2019 at 6:00 p.m. in the Licking Valley High School Media Center. The following members responded to roll call: Mrs. Christian, Mr. Shumaker, Mrs. Wills, and Ms. Martin. Mr. David Hile, Superintendent, Mrs. Jo Lynn Torbert, Treasurer and student representatives Ramen Felumlee and Katy Selfe were also present. Mrs. Clark was absent.

**PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM**

Mr. John Grimm led the Pledge of Allegiance and performed the National Anthem.

**COMMUNICATIONS FROM THE FLOOR**

**19-27      TREASURER'S RECOMMENDATIONS      27**

Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

**Minutes of the Regular Meeting**

It is recommended to approve the minutes of the March 11, 2019 Regular Board Meeting.

**Financial and Student Activity Reports**

It is recommended to approve the March 2019 Financial and Student Activity reports which include the adjustment of the revenue/appropriations for February.

**Amended Certificates**

It is recommended to approve the adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, and expenditures through the end of the month.

**Five Year Projection**

It is recommended to approve the updating and re-filing the 2018-2019 five (5) year projection and give permission for the treasurer to amend, and re-file when necessary.

**FY18 Audit**

The FY18 audit was a Clean audit. Licking Valley received Audit of State Award.

Ayes: Mrs. Wills, Mrs. Christian, Mr. Shumaker, Ms. Martin, Student Felumlee and Student Selfe

Nays: None

Absent: Mrs. Clark

Motion Carried.

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**19-28 SUPERINTENDENT’S RECOMMENDATIONS 28**

Mr. Shumaker moved and Mrs. Christian seconded the motion to approve the following.

**PERSONNEL**

**Resignations/Retirements**

It is recommended the retirements and resignations listed below be accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Abby Fitz	8 <sup>th</sup> Grade Volleyball	April 2, 2019 resign
Lissa Bennett	LVHS Administrative Asst.	June 30, 2019

**Substitutes 2018-2019**

Substitute Teachers (Not over 28 hours weekly)

Melaney McNeal

**Appointments/Assignments/Salary Adjustments 2018-2019**

It is recommended the appointments/assignments/salary adjustments listed below be approved:

<u>Name Supplemental</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Larry Miller	Winter Weight Room (April)	2018-2019	Cat 4-Top (pro-rated)

**Appointments and Assignments 2019-2020**

It is recommended the appointments and assignments listed below be approved for 2019-2020.

<u>Name of Supplemental</u>	<u>Assignment</u>	<u>Contract Status</u>	<u>Contract Level</u>
Lissa Bennett	DO Administrative Assistant	1 Year Limited	Step 23

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

**Contract Non-Renewal**

It is recommended the contract non-renewals listed below be accepted.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<u>Supplemental Contracts</u>		
Randy Baughman	Varsity Football	June 30, 2019
Travis Baughman	Var. Assist. Football	June 30, 2019
Robert German	Var. Assist. Football	June 30, 2019
Ronald Henderson	Var. Assist. Football	June 30, 2019
Eric Bennett	8 <sup>th</sup> Grade Football	June 30, 2019
Randy Felumlee	MS Assist. Football	June 30, 2019
Roy Whisner	MS Assist. Football	June 30, 2019
Brandon Varner	MS Assist. Football	June 30, 2019
Scott Flesher	Varsity Boys Golf	June 30, 2019
Kristie Conley	Varsity Girls Golf	June 30, 2019
Brandy Nelson	Varsity Girls Soccer	June 30, 2019
Leslie Hughes	Varsity Volleyball	June 30, 2019
Matthew Mohler	Freshman Volleyball	June 30, 2019
Nicole Thompson	7 <sup>th</sup> Grade Volleyball	June 30, 2019
Adam Arcuri	Varsity Baseball	June 30, 2019

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Roy Whisner	Var. Assist. Baseball	June 30, 2019
Jared Whittington	Reserve JV Baseball	June 30, 2019
Shelby McCombs	Varsity Softball	June 30, 2019
Ashley Tefft	Var. Assist. Softball	June 30, 2019
Joshua Bobo	Reserve JV Softball	June 30, 2019
Tim Pethtel	Varsity Boys Basketball	June 30, 2019
Ralph Felumlee	Var. Assist. Boys Basketball	June 30, 2019
Stephen Breymaier	Freshman Boys Basketball	June 30, 2019
James Stewart	8 <sup>th</sup> Grade Boys Basketball	June 30, 2019
Shawn Hottinger	7 <sup>th</sup> Grade Boys Basketball	June 30, 2019
Duane Wood	Varsity Girls Basketball	June 30, 2019
Tom Holman	Var. Assist. Girls Basketball	June 30, 2019
Chuck Horsley	Reserve JV Girls Basketball	June 30, 2019
Krystal Stoneking	Freshman Girls Basketball	June 30, 2019
Katelynn McArtor	8 <sup>th</sup> Grade Girls Basketball	June 30, 2019
Edward Weisgerber	7 <sup>th</sup> Grade Girls Basketball	June 30, 2019
Jeremy Tate	Varsity Wrestling	June 30, 2019
Rick Tate II	Var. Assist. Wrestling	June 30, 2019
Roy Whisner	Reserve JV Wrestling	June 30, 2019
Cory Workman	MS Wrestling	June 30, 2019
Nori Higgins	LVMS Cheerleading Advisor	June 30, 2019
Jeannette Gunn	Colorguard	June 30, 2019
Matthew Sorg	Varsity Boys Track	June 30, 2019
Jessica Hoover	Varsity Girls Track	June 30, 2019
Tyler Kuhnes	Var. Assist. Boys Track	June 30, 2019
Ara Fee	Var. Assist. Girls Track	June 30, 2019
Parker Koch	MS Boys Track	June 30, 2019
Debbie Fehrman	MS Girls Track	June 30, 2019
Kristie Conley	MS Assist. Track	June 30, 2019
Tricia Phelps	MS Assist. Track	June 30, 2019
Jessica Hoover	HS Cross Country	June 30, 2019
Ara Fee	MS Cross Country	June 30, 2019
Sara Kramer	Junior Olympics	June 30, 2019
Sean Bradley	Band Director	June 30, 2019
Ryan Reed	HS Assistant Band Director	June 30, 2019
Christopher Nethers	Elementary Vocal Music	June 30, 2019
John Grimm	Elementary Vocal Music	June 30, 2019
Jessica Myers	General Choir/Choir	June 30, 2019
Jessica Myers	Musical/Second Play	June 30, 2019
Kellie Green	MS Power of the Pen	June 30, 2019
Traci Lausberg	MS Scribble Voices	June 30, 2019
Tricia Phelps	HS SADD Advisor	June 30, 2019
Beth Adkins	HS Cultural Connections Advisor	June 30, 2019
Carissa Smith	Academic Challenge	June 30, 2019
Rhonda McMillen	Senior Class Advisor	June 30, 2019
Theresa Boehmer	Junior Class Advisor	June 30, 2019
Deana Bennett	Sophomore Class Advisor	June 30, 2019
Tricia Phelps	HS Yearbook Advisor	June 30, 2019
Christina Tracy	HS Yearbook Advisor	June 30, 2019
Nicole Thompson	MS Yearbook Advisor	June 30, 2019
Patty Ellick	ES Intermediate Yearbook Advisor	June 30, 2019
Heather Luce	ES Primary Yearbook Advisor	June 30, 2019
Lindsay Conley	HS Student Council	June 30, 2019
Connie Mick	MS Student Council	June 30, 2019
Tricia Phelps	HS Renaissance	June 30, 2019
Becky Lawrence	MS Renaissance	June 30, 2019
Nacole Klick	ES Renaissance	June 30, 2019
Beth Adkins	HS Newspaper	June 30, 2019

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Dwayne Clouse	HS Computer Coordinator	June 30, 2019
Mindy Hanson	MS Computer Coordinator	June 30, 2019
Patty Ellick	ES Computer Coordinator	June 30, 2019
Cindy Kelly	HS Honor Society	June 30, 2019
Deborah Fehrman	MS Honor Society	June 30, 2019
Andrew Weeks	HS Quiz Team	June 30, 2019
Mary Stafford	MS Leo Club Advisor	June 30, 2019
Christina Tracy	HS Leo Club Advisor	June 30, 2019
Tiana Barnes	HS Musical Play Director	June 30, 2019
Rebecca Shields	MS Play Advisor	June 30, 2019
Larry Miller	Winter Weight Room	June 30, 2019

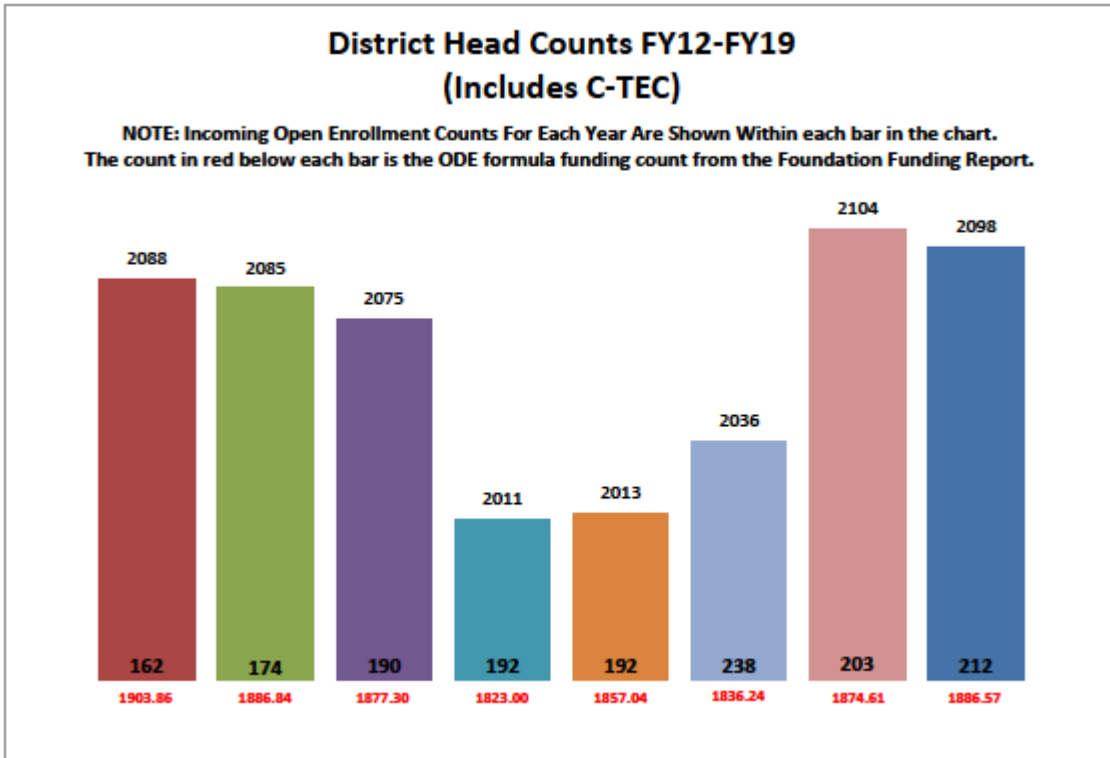
Ayes: Mr. Shumaker, Mrs. Christian, Mrs. Wills, Ms. Martin, Student Felumlee, Student Selfe  
 Nays: None  
 Absent: Mrs. Clark  
 Motion Carried.

**19-29 SUPERINTENDENT’S RECOMMENDATIONS 29**

Mrs. Christian moved and Mrs. Wills seconded the motion to approve the following.

**STUDENTS/CURRICULUM**

Enrollment



**Licking Valley Local School District Incidents of Bullying Report 2018-19**

Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	1	0	1
11	0	0	0
12	0	0	0

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Total	1	0	1
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Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
Total	0	0	0

Licking Valley Elementary School

Grades K-5	Males	Females
Total	0	0

**Suspensions/Expulsions Report**

LVES

In-School Suspension -1 incident-1 day

LVMS

In-School Suspension –6 incidents – 1 day  
 2 incidents – 2 days  
 2 incidents-3 days  
Out of School Suspension –2 incidents – 3 days

LVHS

Saturday School – 28 incidents – 1 day  
 6 incidents – 2 days  
  
After School Work Program – 2 incidents – 1 day  
 2 incidents – 2 days  
 7 incidents – 3 days  
  
Out of School Suspension 1 incident – 2 days  
 6 incidents – 3 days  
 1 incident – 4 days  
 1 incident – 10 days  
  
After School Work Program -2 incidents-1 day  
 2 incidents-2 days  
 7 incident-3 days

**Special Education and Related Services**

**Early Childhood Disabled Preschool Contract Amendment for FY20**

It is recommended we approve the agreement between Licking County Educational Service Center and Licking Valley Schools to provide a cooperative public preschool program for preschool students who are typically developing and students with disabilities for the 2019-2020 school year. (see attached)

**Early Education Services for Children with Disabilities**

It is recommended we approve the agreement between Licking County Educational Service Center and Licking Valley Schools to adopt the Early Education Services for Children with Disabilities for FY20.

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**Special Education and Related Service’s Contract**

It is recommended we approve the agreement between Licking County Educational Service Center and Licking Valley Schools to provide educational services and special education related services for disabled students and students with special needs through cooperative programs for the 2019-2020 school year.

**Phoenix Central Seat Agreement**

It is recommended we approve the agreement between Licking County Educational Service Center and Licking Valley Schools to purchase (3) three seats for the ED Program for students K-12 for the 2019-2020 school year (see attached)

**Occupational Therapy Agreement**

It is recommended we approve the agreement between Newark Rehab Associates and Licking Valley Schools to provide occupational therapy for the 2019-20 and 2020-21 school years.

**Physical Therapy Agreement**

It is recommended we approve the agreement between Newark Rehab Associates and Licking Valley Schools to provide physical therapy for the 2019-20 and 2020-21 school years.

**OHSAA Membership**

It is recommended we approve the 2019-2020 membership of the Ohio High School Athletic Association.

Ayes: Mrs. Christian, Mrs. Wills, Mr. Shumaker, Ms. Martin, Student Felumlee, Student Selfe,  
 Nays: None  
 Absent: Mrs. Clark  
 Motion Carried.

**19-30 SUPERINTENDENT’S RECOMMENDATIONS 30**

Mrs. Christian moved and Mr. Shumaker seconded the motion to approve the following.

**GIFTS/DONATIONS**

Fund/Group	From	Value
LVIS Panther Pantry	Hanover Presb Church Women’s Association	\$ 100.00
Athletic Department	Athletic Boosters-Girls Soft Ball Field Improvement	\$ 1,504.40
Athletic Department	WR OHSAA (Todd Hummell)	\$ 250.00
HS Renaissance	Anonymous Donation	\$ 500.00
LVHS Choir	Anonymous Donation	\$ 400.00
Venture Youth to Youth	Hanover Presb Church Women’s Association	\$ 250.00
Licking Valley School/Brick Pavers	Bowerston Shale Company	\$ 1,920.00

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Wills, Ms. Martin, Student Felumlee, Student Selfe  
 Nays: None  
 Absent: Mrs. Clark  
 Motion Carried.

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**19-31 SUPERINTENDENT’S RECOMMENDATIONS 31**

Mr. Shumaker moved and Mrs. Wills seconded the motion to approve the following.

**BUSINESS**

**Nursing Service Agreement**

It is recommended that the School Board approve the Nursing Services Agreement with Licking Memorial Hospital for the 2019-2020 school year. (see attached)

**Licking Area Computer Association**

It is recommended we approve the Service Level Agreement between Licking Valley Local Schools and Licking Area Computer Association for replacement network switches and uninterruptable power supply units for all three buildings (LACA201C-LV- ELS,LACA201C-LV-MS, LACA201C-HS) and for multi-year service agreement for internet access to Licking Valley Bus Garage (LACA20-LV-BG). All agreements are subject to Erate Discounts.

It is recommended we approve a multi-year service agreement between Licking Valley Local Schools and Licking Area Computer Association for internet access services to Licking Valley Athletic Fieldhouse. This agreement will be filed with Erate for years two through five of the agreement.

**Student Insurance Program for 2019-2020**

It is recommended we approve the 2019-2020 Student Insurance Program with Student Protective Agency.

**Substitute Pay Increase for 2019-20**

It is recommended that the pay for Substitute Teachers in the Licking Valley Local Schools be increased from \$ 85.00 to \$ 95.00 per day effective the 2019-20 school year.

**Purchase of one (1) Handicap School Bus**

It is recommended to approve the purchase of one (1) 72 passenger Conventional school bus with lift as specified (see attached) from Rush Truck Centers of Ohio, Inc. through the META Solutions Cooperative School Bus Purchasing Program at a total cost of \$95, 592.00.

**Personal Service Contract-Class I Operator for Drinking Water Management for July 1, 2019 through June 30, 2020**

It is recommended the personal service contract for Class I Operator for drinking water management with Lee’s Public Water Systems be approved to continue as per current contract.

Ayes: Mr. Shumaker, Mrs. Wills, Mrs. Christian, Ms. Martin, Student Felumlee, Student Selfe  
Nays: None  
Absent: Mrs. Clark  
Motion Carried.

**19-32 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS 32**

Mrs. Christian moved and Mrs. Wills seconded the motion to approve the following.

**Board of Education Reports/Recommendations**

**Neola Policies (Revised) – 1<sup>st</sup> Reading**

- Revised Policy #0100 Pages 1-4      Definitions
- Revised Policy #5610 Pages 1-5      Removal, Suspension, Expulsion,  
and Permanent Exclusion of Students
- Revised Policy #5113.02 Pages 1      School Choice Options
- Revised Policy #5610.03 Pages 1-2      Emergency Removal of Students

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Revised Policy #6320 Pages 1-6	Purchasing and Bidding
Revised Policy #6325 Pages 1-5	Procurement-Federal Grants/Funds
Revised Policy #6605 Pages 1	Crowdfunding
Revised Policy #7540 Pages 1-2	Technology
Revised Policy #7540.02 Pages 1-5	Web Accessibility, Content, Apps, and Services
Revised Policy #7540.04 Pages 1-4	Staff Technology Acceptable and Safety
New Policy #7544 Pages 1-4	Use of Social Media
Revised Policy # 8400 Pages 1-5	School Safety
Revised Policy # 8500 Pages 1-3	Food Services

**403(b) PLAN DOCUMENT AMENDMENT AND RESTATEMENT RESOLUTION**

WHEREAS, **Licking Valley Local School District** (the “School”) has established a retirement plan under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service issued final regulations under Section 403(b) of the Code that would, in relevant part, require the School to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, the School previously adopted the **Licking Valley Local School District 403(b) Tax Deferred Annuity Plan** (the “Plan”), a tax deferred annuity plan intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, the regulations thereunder, and the requirements of applicable state and/or local law effective on **January 1, 2009** [original effective date of Plan];

WHEREAS, the School desires to adopt an IRS pre-approved 403(b) plan document in accordance with IRS Rev. Proc. 2013-22;

WHEREAS, the School desires to amend and restate the Plan to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan, an IRS pre-approved 403(b) plan document;

WHEREAS, the Board of the School (the “Board”) authorizes and ratifies **Jo Lynn Torbert, Treasurer** [name of authorized representative of the School] to execute the amendment and restatement of the Plan on behalf of the School to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan;

BE IT RESOLVED THAT: the School shall amend and restate the Plan effective **January 1, 2010** (effective date of amendment and restatement) to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan attached hereto as its amended and restated 403(b) plan document.

**Resolution Permitting the Third Grade Assessments of English Language Arts and Mathematics to be Administered by Paper and Pencil**

Whereas the Ohio mandated Third Grade English Language Arts Assessment is a high-stakes test, in that students who do not achieve a proficient score as set by the Ohio Board of Education, and who do not achieve an equivalent score on an approved vendor assessment (for Licking Valley this is the MAP Assessment) must be retained in third grade for reading instruction; and

Whereas state test data indicates that students, in general, perform better on the state mandated assessments when students take them in paper-pencil format as compared to when students take them via computer; and

Whereas our students have experienced numerous and significant testing abnormalities when participating in the state’s online testing system; and



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Whereas these testing abnormalities are not fixable during the assessment period, and are rarely if ever addressed afterwards in a way that allows the students to have a fair opportunity to truly demonstrate what they know and are able to do; and

NOW THEREFORE BE IT RESOLVED that the Licking Valley Local Board of Education does hereby approve the administration of Third Grade Assessments of English Language Arts and Mathematics to be Administered in paper and Pencil format.

BE IT FURTHER RESOLVED that the treasurer be directed to spread this resolution upon the minutes of the board of education.

Ayes: Mrs. Christian, Mrs. Wills, Mr. Shumaker, Ms. Martin, Student Felumlee, Student Selfe  
Nays: None  
Absent: Mrs. Clark  
Motion Carried.

**STUDENT BOARD MEMBER UPDATE**

**LEGISLATIVE UPDATE**

**COMMUNICATIONS FROM THE FLOOR**

**BOARD DISCUSSION**

**19-33**

**ADJOURNMENT**

**33**

Mrs. Christian moved and Mrs. Wills seconded the motion to adjourn.  
Ms. Martin closed the meeting at 6:50 p.m.

Ayes: Mrs. Christian, Mrs. Wills, Mr. Shumaker, Ms. Martin, Student Felumlee, Student Selfe  
Nays: None  
Absent: Mrs. Clark  
Motion Carried.

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Mary Kay Martin, President

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Jo Lynn Torbert, Treasurer