

LICKING VALLEY LOCAL BOARD OF EDUCATION
SPECIAL BOARD MEETING
WEDNESDAY, FEBRUARY 19, 2020

Vision Statement: Every adult helping every child learn and grow every day.

CALL TO ORDER

Ms. Mary Kay Martin, President called the meeting to order.

ROLL CALL

The Licking Valley Board of Education met in Special Session on February 19, 2020, at 5:30 p.m. in the Licking Valley District Office. The following members responded to roll call: Mrs. Christian, Mrs. Wills, Mr. Shumaker, Mrs. Clark and Ms. Martin. Dr. David Hile, Superintendent and Mrs. Jo Lynn Torbert, Treasurer were also present.

PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM

The Pledge of Allegiance was recited.

COMMUNICATIONS FROM THE FLOOR

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Mrs. Christian moved and Mr. Shumaker seconded the motion to approve the following.

SEARCH AGREEMENT BETWEEN FINDING LEADERS/OASBO AND LICKING VALLEY LOCAL SCHOOLS

This agreement entered into this 19th day of February, 2020, between Finding Leaders (hereinafter referred to as the “Consultants”) and the Board of Education of the Licking Valley Local Schools (hereinafter referred to as the “Board”)

Whereas, the Board has a vacancy in the position of treasurer; and

Whereas, the Board desires to retain the services of an independent agency to assist the Board in identifying and attracting qualified candidates, screening applicants, interviewing qualified candidates and presenting a list of final candidates to the board; and whereas, the Consultant firm is an independent agency and is qualified and willing to provide such services to the Board.

Now, therefore, in consideration of the promises and covenants hereinafter set forth, the Board and Consultants enter into this agreement, as following:

1. Consultants agree to provide the following consulting services to the Board in connection with the Board efforts to fill the leadership vacancy:
 - interview the Board to determine the qualifications and characteristics of the new treasurer
 - distribute information that describes the vacancy and solicit applications
 - prepare application and reference forms
 - receive, process, maintain and dispose of application and reference forms and supplemental materials
 - recruit from among viable sources candidates that fit the qualities and characteristics
 - conduct the initial screening of candidates
 - prepare a report for the board on the final candidates
 - assist in structuring interviews to be conducted of the final applicants
 - schedule interviews with final candidates

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- notify applicants not selected for the position
 - If for performance reasons, a new treasurer is needed within one year from when the contract for the new treasurer is executed, Finding Leaders will conduct the search again without cost except expenses.
2. The Board retains the final right and responsibility for selection of its next treasurer, for establishing the salary, benefits, and other terms to be included in the Board's contract of employment with its selected candidate, and for setting the parameters of the search process upon the advice of and recommendations of Consultants.
 3. The Consultants commit to use its best professional efforts to complete, in a timely fashion, its duties and responsibilities under this agreement.
 4. In return for the services to be rendered by the Consultants under this Agreement, the Board agrees to pay the Consultants the following:
the total consulting fee for a complete state, regional or national treasurer search is \$9,500 plus necessary, approved expenses. Our fee is invoiced in two installments:

Upon the signing of the contract with Finding Leaders-\$4,750.00

Upon the presentation of the slate of semi-final treasurer candidates to the Board-\$4,750.00 plus necessary expenses

Expenses not included in the basic consultant fee are:
 - a. the cost of advertising
 - b. the cost of printing
 - c. reimbursement of travel expenses for consultants and candidates
 5. Services and information provided to the Board by the Consultants shall not constitute the rendering of legal advice to the Board.
 6. In the event that no candidate presented for consideration is satisfactory in the Board judgment, or if one declines to accept the Board's offer of employment and the other candidates presented are unsatisfactory in the Board's judgment, the Consultants will assist the Board in identifying and attracting additional candidates at no additional cost, except for expenses.

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Clark, Mrs. Wills, Ms. Martin
Nays: None
Absent: None
Motion Carried.

COMMUNICATIONS FROM THE FLOOR

None

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EXECUTIVE SESSION

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Mrs. Wills moved and Mrs. Clark seconded the motion to adjourn to executive session at 5:38 P.M. session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges against an employee or official, or regulated individual unless the employee, official, or regulated individual requests a public hearing.

Ayes: Mrs. Wills, Mrs. Clark, Mrs. Christian, Mr. Shumaker, Ms. Martin
Nays: None
Abstain:
Absent: None

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Motion Carried.

The Board returned to special session at 7:15 p.m.

20-21 **ADJOURNMENT**

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Mrs. Christian moved and Mr. Shumaker seconded the motion to adjourn.

Ms. Martin closed the meeting at 7:16 p.m.

Ayes: Mrs. Christian, Mr. Shumaker, Mrs. Clark, Mrs. Wills, Ms. Martin

Nays: None

Absent: None

Motion Carried.

Mary Kay Martin, President

Jo Lynn Torbert, Treasurer