

LICKING VALLEY LOCAL BOARD OF EDUCATION
ORGANIZATIONAL MEETING
MONDAY, JANUARY 8, 2024

Vision Statement: Every adult helping every child learn and grow every day.

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

ROLL CALL

The Licking Valley Board of Education met in Regular Session on January 8, 2024, at 6:00 p.m. The following members responded to roll call: Mrs. Carolyn Kollar, Mr. Drake McArtor, Mrs. Julie Stedman, Mrs. Jo Lynn Torbert and Mr. Casey Williams. Mr. Scott Beery, Superintendent and Mr. Andrew Douglass, Treasurer were also in attendance. Mr. Matthew Fehrman and Mr. Anthony Blizzard, Student Representatives were in attendance as well.

MOMENT OF SILENCE FOR PRAYER, REFLECTION OR MEDITATION

PLEDGE OF ALLEGIANCE

OATH OF OFFICE – Jo Lynn Torbert & Drake McArtor

PLEDGE OF ALLEGIANCE

24-01 ELECT BOARD PRESIDENT FOR 2024 01

Jo Lynn Torbert nominated by Casey Williams.

Mrs. Stedman moved and Mrs. Kollar seconded the motion to close the nominations and elect Mrs. Torbert for the 2024 Board President.

Ayes: Mrs. Stedman, Mrs. Kollar, Mr. McArtor, Mrs. Torbert, Mr. Williams
Nays: None
Abstain: None
Motion Carried.

24-02 ELECT BOARD VICE PRESIDENT FOR 2024 02

Casey Williams nominated by Julie Stedman.

Mrs. Kollar moved and Mr. McArtor seconded the motion to close the nominations and elect Mr. Williams for the 2024 Board Vice President.

Ayes: Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert
Nays: None
Abstain: Mr. Williams
Motion Carried.

24-03 RESOLUTIONS 03

Mrs. Kollar moved and Mr. Williams seconded the motion to approve the following:

Resolution to Establish Board Meeting Times, Dates, and Location for 2024

The Board of Education sets the meetings dates for regular Board meetings and scheduled special meetings as needed. Regular board meetings will be scheduled for the second Monday of each month and will begin at 6:00 p.m. in the High School Library unless otherwise noted. The Board reserves the right to adjust the date of regular meetings based on Board member availability (e.g., summer vacation) and any other potential conflict due to the school district

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calendar. This resolution authorizes the Board to notice a change in the date of the Regular meeting with proper notice. The Board will make every effort to hold the meetings at its regular interval, but values attendance by all members and will adapt when needed.

Proposed Meeting Schedule for Regular Meetings

Meeting Date	Meeting Type
January 8, 2024	Organizational/Regular Meeting
February 12, 2024	Regular Meeting
March 11, 2024	Regular Meeting
April 15, 2024	Regular Meeting
May 13, 2024	Regular Meeting
June 10, 2024	Regular Meeting
July 8, 2024	Regular Meeting
August 12, 2024	Regular Meeting
September 9, 2024	Regular Meeting
October 21, 2024	Regular Meeting
November 11, 2024	Regular Meeting
December 9, 2024	Regular Meeting

Establish the Rate of Pay for Board Members

The rate of pay for board members shall \$125.00 per meeting with a payment for 18 local meetings.

Establish a Service Fund

WHEREAS, the Ohio Revised Code, Section 3315.15 provides for setting aside from the general fund a sum not to exceed \$2.00 per child or twenty thousand dollars, whichever is greater, as the “service fund” and

WHEREAS, this money shall be used only in paying members of the Board of Education expenses actually incurred in the performances of their duties: and

WHEREAS, the October enrollment for 2023 was 2,225.

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Licking Valley Local School District hereby establishes a service fund to be set aside as an amount within the general fund. The amount established and appropriated will be \$4,450 for the said service fund.

Establish a Records Commission

Resolution to establish a Records Commission composed of the President of the Board of Education, the Treasurer of the Board and Superintendent of Schools. The Commission shall meet at least once a year and establish rules for retention and disposal of records and to review the same.

Appoint Purchasing Agent

Appointment of the purchasing agent - Authorization for the Superintendent and Treasurer to serve as the purchasing agents for the school district for the 2024 year.

Employment of Temporary Personnel

Employment of temporary personnel - Authorization for the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and employ temporary personnel as needed for continuity of services for the District. Such employment is to be presented for approval by the Board at the next regular meeting.

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Accept Resignation of Personnel

Accept resignation of personnel - Authorization for the Superintendent to accept resignations of personnel on behalf of the Board of Education. Such resignation of personnel is to be presented for approval by the Board at the next regular meeting.

Advances on Tax Settlements

Authorization and adopt the resolution for the Treasurer to secure advances from the Auditor when funds are available and to grant advances and repayments to all funds when needed.

Purchase of Faithful Performance Bonds

Authorize the purchase of faithful performance bonds at \$100,000.00 per person for the Board President, Superintendent, Accounts Payable, and Treasurer, and blanket bond coverage for all employees and other board members.

Payment of Bills

Authorization of the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition, services have been completed to satisfaction or based upon other contractual requirements during the current calendar year.

Payment of Payroll

Authorize the Treasurer to pay all payroll and the disbursement of checks during 2024.

Applying for Federal and State Grants

Authorization for the Superintendent or the Superintendent's designee to apply for and administer any federal and state grants appropriate for the Licking Valley Local School District. Authorize the Treasurer to pay stipends in the amount specified when authorized by grant applications.

Notification Official

Authorize the Treasurer to be the Board's notification official for the contract situations that involve non-renewal or termination.

Transfer of Funds

Authorize the Treasurer to adjust appropriations within a fund and transfer funds if there is a deficit balance at the end of each month as needed.

Investments of Inactive Funds

Authorize the Treasurer to invest inactive funds as prescribed by the Ohio Revised Code and Board Policy.

Payroll Authorization

Authorization for the Assistant Treasurer, Payroll, to sign payroll checks in the event of the incapacity or absence of the Treasurer.

Appropriation Modifications

Authorization for the Treasurer to modify fiscal year appropriations as deemed necessary.

DISCUSSION:

None

Ayes: Mrs. Kollar, Mr. Williams, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

24-04 APPOINTMENTS FOR 2024

04

Mr. Williams moved and Mrs. Kollar seconded the motion to approve the following.

It is recommended the following Board Members serve as OSBA Legislative Liaison, Alternate and Student Achievement Liaison:

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Legislative Liaison: Mr. Drake McArtor
Legislative Liaison Alternate: Mrs. Carolyn Kollar
Student Achievement Liaison: Mrs. Julie Stedman

It is recommended the following Board Members serve as representatives on the Licking Valley Finance Task Force:

- 1. Mrs. Carolyn Kollar
- 2. Mrs. Jo Lynn Torbert

DISCUSSION:

Mrs. Stedman asked to have the dates for the Finance Task Force meetings when they are available. Mr. Douglass said they were not available but he would send the dates when they are available.

Ayes: Mr. Williams, Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

24-05

ADJOURNMENT

05

Mr. Williams moved and Mrs. Stedman seconded the motion to adjourn.
Mrs. Torbert closed the meeting at 6:12 p.m.

Ayes: Mr. Williams, Mrs. Stedman, Mrs. Kollar, Mr. McArtor, Mrs. Torbert, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

Jo Lynn Torbert, President

Andrew Douglass, Treasurer

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ROLL CALL

The Licking Valley Board of Education met in Regular Session on January 8, 2024, at 6:13 p.m. The following members responded to roll call: Mrs. Carolyn Kollar, Mr. Drake McArtor, Mrs. Julie Stedman, Mrs. Jo Lynn Torbert and Mr. Casey Williams. Mr. Scott Beery, Superintendent and Mr. Andrew Douglass, Treasurer were also in attendance. Mr. Matthew Fehrman and Mr. Anthony Blizzard, Student Representatives were in attendance as well.

RESOLUTIONS/RECOGNITIONS

School Board Recognition Month Proclamation

WHEREAS, our community values a quality education as a vital step along the pathway to success for our children; and

WHEREAS, school board members contribute greatly to this community through their service on the Licking Valley Schools Board of Education; and

WHEREAS, these local decision-makers set the policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, these school board members are serving our community with integrity, honor and a commitment to our children's futures;

NOW, THEREFORE, I, Scott Beery, Superintendent, do hereby declare my appreciation to the members of the Licking Valley Schools Board and proclaim the month of January 2024, as

School Board Recognition Month in Licking Valley Schools. I urge all citizens to join me in recognizing the dedication and hard work of local school board members and in working with them to mold an education system that meets the needs of both today's and tomorrow's children.

IN OFFICIAL RECOGNITION WHEREOF, I hereby affix my signature this 8th day of January, 2024.

Signed: 

PUBLIC COMMENT (Agenda Items)

None

SPECIAL REPORT

High School – Mr. Adam Arcuri – Out of state baseball trip
Mr. Arcuri provided details about the out of state baseball trip he would like to take with the baseball team. Mr. Williams asked why this wouldn't be paid from the team fundraising account rather than having parents write another check for the trip and that it should be equitable between sports. Mr. Arcuri explained why they may not use fundraising money. Mr. Arcuri said he could also check with the Athletic Boosters regarding funding.

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High School – Ms. Tricia Phelps – Renaissance – Out of state trip
Ms. Phelps provided details about the request for the Renaissance to go on an out of state trip. Mr. McArtor asked how many students attended last time. Ms. Phelps said she thinks 12 attended last time. Mrs. Torbert asked if there were any grants that they would consider. Ms. Phelps said she will look for grants as they have in the past.

High School – Renaissance Students – School Board Appreciation
Miss Briana Bennett, 9th grade student, provided a statement about school board appreciation.

24-06 TREASURER’S RECOMMENDATIONS 06

Mrs. Kollar moved and Mrs. Stedman seconded the motion to approve the following.

Minutes of the Regular Meetings

It is recommended to approve the minutes of the December 11, 2023 Regular Board Meeting.

Amending and Filing Certificates

It is recommended to approve the adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, advances, transfers, and expenditures through the end of the month.

FY23 Audit Update

DISCUSSION:

Mr. Williams said the reason he is speaking on the cost to athletics compared to other groups is because there is more participation pressure related to athletics than other elective programs.

Ayes: Mrs. Kollar, Mrs. Stedman, Mr. McArtor, Mrs. Torbert, Mr. Williams, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

24-07 SUPERINTENDENT’S RECOMMENDATIONS 07

PERSONNEL

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

Mr. McArtor moved and Mrs. Stedman seconded the motion to approve the following.

Rescinded Contracts

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
John Tabler	Sub Custodian	January 8, 2024

Appointments and Assignments 2023-2024

Classified

<u>Name</u>	<u>Assignment</u>	<u>Contract</u>	<u>Salary</u>
John Tabler	Custodian	1-Yr Ltd	Step 4

Substitutes 2023-2024

Substitute Teacher

Carmin Dupler, Sarah Moberg, Danielle Moore, Michael Reimer

DISCUSSION:

None

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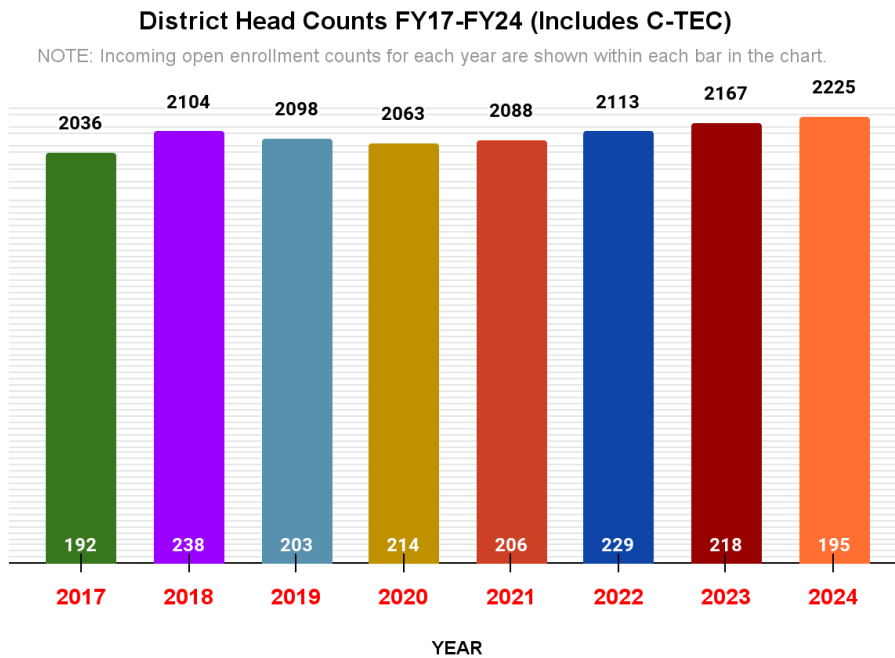
Ayes: Mr. McArtor, Mrs. Stedman, Mrs. Kollar, Mrs. Torbert, Mr. Williams, Mr. Fehrman, Mr. Blizzard
 Nays: None
 Motion Carried.

24-08 SUPERINTENDENT’S RECOMMENDATIONS 08

Mrs. Kollar moved and Mr. McArtor seconded the motion to approve the following:

STUDENTS/CURRICULUM

Enrollment



Licking Valley Local School District Incidents of Bullying Report 2023-2024

Board Policy: 4417.01 - Bullying and Other Forms of Aggressive Behavior
Harassment, intimidation, or bullying means:

Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being.

Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

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Licking Valley Middle School

<u>Grade</u>	<u>Males</u>	<u>Females</u>	<u>Grade Count</u>
06	0	0	0
07	2	0	2
08	0	0	0
TOTAL	2	0	2

Licking Valley Elementary

<u>Grades K-5</u>	<u>Males</u>	<u>Females</u>
TOTAL	0	0

Discipline Report

Licking Valley High School (0 Vape Related Incident)

After School Work Program-2 days 2 incident(s)
 In School Suspension-2 days 1 incident(s)
 In School Suspension-3 days 1 incident(s)
 Out of School Suspension-3 days 4 incident(s)

Licking Valley Middle School (0 Vape Related Incidents)

In School Suspension-1 day 6 incident(s)
 In School Suspension-2 days 1 incident(s)
 In School Suspension-3 days 2 incident(s)
 Out of School Suspension-1 day 1 incident(s)
 Out of School Suspension w/Rec-10 days 2 incident(s)
 Expulsion-30 days 1 incident(s)
 Expulsion-80 days 1 incident(s)

Licking Valley Intermediate

None

Licking Valley Primary

None

Out of State Trip Approved

It is recommended we approve the Renaissance trip to Orlando, Florida July 15-18, 2024. They will be attending the Jostens Renaissance Global Conference.

Out of State Trip Approved

It is recommended we approve the High School Baseball trip to Murfreesboro, Tennessee on March 27-30, 2024. They will be playing in the 2024 Warrior Spring Classic.

DISCUSSION:

None

Ayes: Mrs. Kollar, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Williams, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

24-09

SUPERINTENDENT’S RECOMMENDATIONS

09

Mr. Williams moved and Mr. McArtor seconded the motion to approve the following.

Gifts & Donations

Monetary Gifts for December

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Donation Recipient	Amount	Received From
HS Panther Pantry	\$520.00	Wayne & Tara Handley \$20, James & Robin Hoekstra \$500
HS Panther Pantry	\$150.00	Phillip Clark in memory of Millie Clark \$50, Vicki Vanover from class of 2003 \$100
HS Panther Pantry		Mary Kay Martin - Donation of deer meat 60 lbs valued at \$150
MS Principals Fund	\$50.00	LV Lions Club Robotics Donation
Total	\$720.00	

DISCUSSION:

Mr. Williams and Mr. McArtor said thank you for the donations.

Ayes: Mr. Williams, Mr. McArtor, Mrs. Kollar, Mrs. Stedman, Mrs. Torbert, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

24-10 SUPERINTENDENT’S RECOMMENDATIONS 10

Mrs. Stedman moved and Mrs. Kollar seconded the motion to approve the following.

Business

Surplus

School Bus

It is recommended we approve the surplus of one school bus for scrap price. Unit #19-2014 International School Bus 4DRB6AAN6EB349104. The bus will be stripped of all usable parts before it is taken to the scrap yard.

Other Items

<u>Description</u>	<u>Reason for Disposal</u>
Epson PowerLite 95 - L. Conley HS Room 207	Broke
Epson PowerLite 93 - W. Miller HS room 218	Broke
Epson PowerLite 108 - K. Dennis HS room 205	Broke

2023-2024 School Calendar Adjustment

It is recommended that the 2023-2024 school calendar be adjusted to make April 8, 2024 a non-instructional day for students and staff due to the solar eclipse. This recommendation is made in conjunction with other county school districts and under the advisement of the office of Licking County Emergency Management.

Ohio DAS Cooperative Purchasing Program

It is recommended we continue the membership with Ohio DAS Cooperative Purchasing Program effective 3/1/2024 - 2/28/2025.

DISCUSSION:

Mr. Beery provided details about the school calendar adjustment related to the eclipse in April.

Mrs. Stedman said she appreciated hearing the fullness of the thoughts related to the school calendar adjustment.

Mr. Williams said we should use the day as an opportunity to get better as a district unless the county is shutting things down.

Ayes: Mrs. Stedman, Mrs. Kollar, Mr. McArtor, Mrs. Torbert, Mr. Williams, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

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24-11 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS 11

Mrs. Stedman moved and Mr. Williams seconded the motion to approve the following.

RESOLUTION PERMITTING THE THIRD GRADE ASSESSMENTS OF ENGLISH LANGUAGE ARTS AND MATHEMATICS TO BE ADMINISTERED BY PAPER AND PENCIL

Whereas the Ohio mandated Third Grade English Language Arts Assessment is a high-stakes test, in that students who do not achieve a proficient score as set by the Ohio Board of Education, and who do not achieve an equivalent score on an approved vendor assessment (for Licking Valley this is the MAP Assessment) must be retained in third grade for reading instruction; and

Whereas state test data indicates that students, in general, perform better on the state mandated assessments when students take them in paper-pencil format as compared to when students take them via computer; and

Whereas our students have experienced numerous and significant testing abnormalities when participating in the state's online testing system; and

Whereas these testing abnormalities are not fixable during the assessment period, and are rarely if ever addressed afterwards in a way that allows the student to have a fair opportunity to truly demonstrate what they know and are able to do; and

NOW THEREFORE BE IT RESOLVED that the Licking Valley Local Board of Education does hereby approve the administration of Third Grade Assessments of English Language Arts and Mathematics to be Administered in paper and pencil format.

BE IT FURTHER RESOLVED that the treasurer be directed to spread this resolution upon the minutes of the board of education.

DISCUSSION:

None

Ayes: Mrs. Stedman, Mr. Williams, Mrs. Kollar, Mr. McArtor, Mrs. Torbert, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

STUDENT BOARD MEMBER UPDATE

Mr. Fehrman provided an update on athletic extracurricular activities happening at the district. Mr. Blizzard provided an update on non-athletic extracurricular activities happening at the district.

STUDENT ACHIEVEMENT UPDATE

Mrs. Stedman provided a student achievement update.

LEGISLATIVE UPDATE

Mrs. Kollar provided a legislative update.

PUBLIC COMMENT (Non-agenda items)

Ms. Kristen Rose expressed her thoughts on April 8th for the eclipse and the additional overtime that teachers work and that it would be nice to have that day.

Mr. Postle asked about the eclipse. Mr. Beery provided additional details about the eclipse. Mr. Postle asked about funding 18 meetings for board members. Mrs. Torbert explained the additional meetings that happen outside of the regular board meetings. Mr. Postle said he would like to see the art at the middle school. Mr. Beery said he could help arrange for Mr. Postle to see the art at the middle school. Mr. Postle asked about the return on investment for Redtree. Mr. Douglass said it is being monitored and it is performing well and he could provide that information. Mr. Postle asked if there are job descriptions and evaluations for board members.

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Mr. Williams and Mrs. Torbert provided information about board member responsibilities and said there is not an evaluation.

Ms. Phelps said Friday, May 24, 2024, is the date for graduation.

BOARD DISCUSSION

Mrs. Kollar provided the drafted letter to the OSBA that was requested in the previous board meeting.

24-12 EXECUTIVE SESSION 12

Mrs. Kollar moved and Mr. Williams seconded the motion to adjourn to Executive Session to consider matters to be kept confidential by Federal law or regulations or State statutes.

Ayes: Mrs. Kollar, Mr. Williams, Mr. McArtor, Mrs. Stedman, Mrs. Torbert, Mr. Fehrman, Mr. Blizzard

Nays: None

Motion Carried.

Adjourned to Executive Session: 6:55 p.m.

Returned from Executive Session: 7:15 p.m.

24-13 ADJOURNMENT 13

Mr. Williams moved and Mr. McArtor seconded the motion to adjourn.

Mrs. Torbert closed the meeting at 7:16 p.m.

Ayes: Mr. Williams, Mr. McArtor, Mrs. Kollar, Mrs. Stedman, Mrs. Torbert

Nays: None

Motion Carried.

Jo Lynn Torbert, President

Andrew Douglass, Treasurer