

*Every adult helping every child learn and grow every day*

POST

POST

Licking Valley Local Schools  
1379 Licking Valley Road NE  
Newark, OH 43055

## **JOB POSTING 2022-23 SCHOOL YEAR**

### High School Administrative Assistant

Job Qualifications:

- Passion for *helping every child learn and grow every day*

Important information about this job and its requirements can be found here:

<https://docs.google.com/document/d/10Z42V1HpcrgVNWJpaa7qzEkCPUz12nHUn5m1HS6daA4/edit?usp=sharing>

The position is effective the 2022-23 school year. Interested candidates should e-mail a letter of interest and résumé to the Principal named below, and complete the [www.ohreap.net](http://www.ohreap.net) application by June 13, 2022:

Whitney Malone, High School Principal, [malonew@lickingvalley.k12.oh.us](mailto:malonew@lickingvalley.k12.oh.us)

District Website: <http://www.lickingvalley.k12.oh.us/>

High School Website: [http://www.lickingvalley.k12.oh.us/lickingvalleyhighschool\\_home.aspx](http://www.lickingvalley.k12.oh.us/lickingvalleyhighschool_home.aspx)