



**Licking Valley Local School District
1379 Licking Valley Road NE
Newark, OH 43055**

Job Posting: 2023-2024 School Year

Position: Health Paraprofessional

Reports to: Building Principal, Director of Special Services, District Nurse

Employment Status: Substitute Aide (Daily)

Email: Tiffany Schmitz at schmitzt@lickingvalley.k12.oh.us

Starting Date: November 2023

Application Deadline: November 2023

Qualifications:

1. High school diploma or equivalent
2. High moral character and good attendance record
3. Professional tact, diplomacy and presentation with administrators, staff, teachers, students, parents and the community
4. Demonstrate aptitude for successful completion of tasks assigned
5. Medical background or experience working with medically fragile persons preferred. Additional training in medication administration, seizure care, AED, CPR & First Aid preferred. Will train upon hire, if needed.

General Description:

Spend your days in the High School Multiple Disability Room, which is an incredible environment for people who love working with special needs. This large multi-purpose area is a fun learning environment for multiple students. Primarily you will function as a 1:1 aide for a student who requires total support with feeding, toileting, mobility and daily activities (ie: reading, IEP assessments, reactional time on the mat). Experience with Epilepsy preferred. This position qualifies for additional paraprofessional compensation.

Essential Functions:

1. Ensure safety of student
2. Maintain records
3. Administer first aid in accordance with established first aid procedures
4. Dispense medication and document
5. Maintain respect at all times for confidential information
6. Interact in a positive manner with staff, students and parents
7. Strict adherence to established medical confidentiality protocols

Additional Working Conditions:

- Frequent exposure to bodily fluids
- Occasional requirement for a "2 person" lift and move children up to approximately 120 pounds
- Occasional requirement to push and pull up to a maximum of 250 pounds (on wheels)