



**Licking Valley Local School District  
1379 Licking Valley Road NE  
Newark, OH 43055**

**Job Posting:** 2024-2025 School Year

**Position:** High School 2<sup>nd</sup> Shift Custodian (Full-time)

**Reports to:** Elementary School Head of Maintenance

**Primary Contact:** Jack Shinn

**Email:** [shinnj@lickingvalley.k12.oh.us](mailto:shinnj@lickingvalley.k12.oh.us)

**Starting Date:** September 2024

Opportunity to:

- Provide a positive representation of the school district
- Develop personal and professional relationships
- Willing and eager to learn
- Job provides personal and professional advancement

**Job Qualifications:**

- High School Diploma. Post-secondary training in a trade.
- A record free of criminal violations that would prohibit public school employment.
- Complies with drug-free workplace rules and board policies.
- Basic mechanical, electrical, plumbing, and carpentry skills.
- Ability to read and comply with Material Safety Data Sheets (MSDS).
- Proficient in preventive maintenance and repair procedures.
- Performs custodial duties: Provides for the regular and orderly removal of trash. Washes, strips, and waxes floors. Sanitize and re-supplies toilet rooms. Cleans furniture, fixtures, walls, windows, and other duties as required.
- Available to respond to building and/or service emergencies.
- Requires personal initiative to learn and advance in the job position.
- Is willing to make a positive contribution to achieving the district's vision/mission/goals.
- Demonstrates flexibility and a willingness to accept new challenges.
- Works cooperatively and collaboratively as a member of a high-performing team.
- Supports the district's strategic direction and represents the LV district well.
- Models professional behavior, skills, ability, and attitude.
- Evidences successful performance in previous job(s).

The position is effective for the 2024-25 school year. Interested candidates send a resume and letter of interest to Jack Shinn, Custodial/Maintenance Supervisor, at [Shinnj@lickingvalley.k12.oh.us](mailto:Shinnj@lickingvalley.k12.oh.us). Please respond by Tuesday, September 3, 2024.