

Licking Valley Field House
1401 Licking Valley Rd. N.E.
Newark, Ohio 43055

Field House Guidelines

A. General Guidelines:

1. A building use form must be completed and approved before utilizing the facility
2. Building use forms must contain all relevant information to the use
3. Each coach must complete a building use form to practice/train one or more students
4. Each coach must be present prior to student(s) entering the building for practice/training and after student(s) leave from practice/training
5. Each coach must be present during student(s) practice/training at all times throughout the building
6. Return area in use to original state after use
7. Each coach (last coach to leave the facility) must secure all exterior doors, windows, and turn off interior lighting prior to exiting the building
8. Key fobs and interior building keys must be approved by athletic director
9. No loaning of assigned key fobs or building keys to a student, staff member, or community member
10. Do not prop open main front doors
11. Communicate pertinent guidelines to each student athlete

B. Multi-Purpose Room Guidelines:

1. No food or drink (water only)
2. No use of football, baseball, softball, or track cleats in any part of the facility
3. Do not utilize window cage protection as a means for attaching exercise equipment
4. Do not use building structure as exercise equipment
5. Do not utilize interior walls, windows, doors or garage door as a backstop
6. No bouncing exercise equipment off of interior walls
7. Must use base material to protect artificial turf during pitching and batting exercises
8. No live baseball hitting outside of the batting cage
9. No T-ball hitting outside of the batting cage
10. No soft-toss baseball hitting outside of the batting cage
11. No student use of ball and bat during ground ball practice drill
12. Ground ball practice must take place at approved location, with coach involved
13. Do not prop open front set of door to multi-purpose room
14. Open back set of doors during exhaust fan use

C. Weight Room:

1. 1. through 6. of multi purpose room guidelines apply to weight room
2. Do not remove weight equipment from the facility
3. Return equipment to designated storage area after use
4. Sanitize equipment after use
5. Do not prop open front set of doors to the weight room
6. Open back set of doors during exhaust fan use

D. Wrestling Room:

1. 1. through 6. of multi-purpose room guidelines apply to wrestling room
2. Approved wrestling shoes must be worn on wrestling mat
3. No students allowed in wrestling area during off season

E. Process for volunteer consideration:

1. Volunteer form must be handed out by a Licking Valley head coach.
2. The form must be filled out by the volunteer member and returned back to the head coach.
3. The head coach must submit the form to the athletic director and superintendent for approval.
4. Once approved, copies of the form must be filed at the district office, distributed to the head coach, alumni member, and to the head custodian of the facility.
5. All volunteers must be accompanied by a member of the coaching staff athletic group that they have applied for while utilizing the facility.
6. A building use form must be completed if the volunteer and coach plan to utilize the facility for an extended period of time.
7. Volunteers will not be issued key fobs or interior building keys
8. Volunteers must complete FBI/BCI background checks prior to becoming a volunteer and utilizing the facility

