



**Licking Valley Local School District
1379 Licking Valley Road NE
Newark, OH 43055**

Job Posting: 2024-2025 School Year

Position: Bus Driver – Full-Time and Substitute Positions Available

Reports to: Transportation Supervisor

Primary Contact: Mickie Archer

Email: archerm@lickingvalley.k12.oh.us

Starting Date: As soon as filled

Application Deadline: Until Filled

General Description: The driver's major role is to operate and navigate a bus while safely delivering students to and from school.

- Demonstrates a sincere desire to aid all students
- Good health, moral character, attendance and work experience
- Essential Job Functions: while performing the duties of this job, the employee is regularly required to sit, use hands to handle, kneel, crouch, or crawl; lift up to 50 lbs.
- Shall meet requirements for employment governed by federal and state laws i.e., BCII check & FBI check
- Must pass a physical, drug test, and have a good driving record

Essential Functions:

- Assists in supervision of students getting off and on the bus/van; maintain student safety
- Maintains confidentiality of student, parent and/or staff information
- Clean, perform minor repair and disinfect equipment and supplies
- Responds to students in a kind, fair, and interested manner
- Shall perform such other duties as the governing board may assign/determine

The position is effective for the 2024-2025 school year. Interested candidates should e-mail a letter of interest to Mickie Archer at archerm@lickingvalley.k12.oh.us.