

Licking Valley Board Of Education  
September 9, 2024 - Regular Meeting  
6:00 PM - Licking Valley High School Media Center

**Vision Statement: Every adult helping every child learn and grow every day**

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS*

**I. REGULAR BUSINESS**

**A. ROLL CALL**

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**B. MOMENT OF SILENCE FOR PRAYER, REFLECTION OR MEDITATION**

**C. PLEDGE OF ALLEGIANCE**

**D. SPECIAL REPORT**

Mike Hageman - Gettysburg Trip

Martha Schenk - 2026 Trip to Athens/Rome

Julie Stedman - Board Policy Report

**E. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)**

**II. TREASURER'S REPORT**

**A. Meeting Minutes**

Recommended Action: Approval of the Minutes from the August 12, 2024, Records Commission Meeting Minutes, August 12, 2024, Regular Board Meeting, and the September 5, 2024 Special Board Meeting.

**B. Amending Appropriations and Filing Certificates**

Recommended Action: Approval of adjusting/filing amended certificates (including the 412 certificates) and adjusting/amending permanent appropriations to reflect additional revenues, transfers, advances, advance returns, and expenditures through the end of the month.

- Appropriations and estimated resources

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

**C. Appropriations**

Recommended Action: Approve the permanent appropriations and estimated resources for FY25 (2024-2025) as provided in the backup material.

**D. Tuition Rate**

Recommended Action: Approve the tuition rate of \$6,724.33 (\$672.43/month) In-State tuition and \$12,839.93 (\$1,283.99/month) Out-of-State tuition for FY25 as provided by the State of Ohio Department of Education.

**E. Account Sponsors**

Recommended Action: To establish the following accounts, sponsors, and purpose statements for the 2024-2025 school year.

200 Funds	
Class of 2026 - Junior Class	Danielle Weaver
Class of 2027 - Sophomore Class	Brie-Ann Wilson
High School Student Council	Shona Garver
The Prowler - High School Newspaper	Brie-Ann Wilson
300 Funds	
8th Grade Trip Advisor	Michael Hageman

**F. Transfer**

Recommended Action: Approve the transfer listed below:  
 Transfer \$23,000.00 from the Middle School Principal's Fund (018-9305) into the 8th Grade Trip Advisor Fund (300-9301).

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**III. SUPERINTENDENT’S RECOMMENDATIONS**

**A. PERSONNEL**

It is recommended that the personnel changes listed below be accepted.

*Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of an appropriate certificate or license from the Ohio Department of Education.*

**1. Rescinded Contract**

<u>First Name</u>	<u>Last Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Dylan	McCandlish	Substitute Aide (Daily - Unit or 1:1)	August 2024	Job responsibilities changed before he started work on August 20th after his contract was approved on August 12th.

**2. Resignations/Retirements/Transfers**

**a. Resignations**

<u>First Name</u>	<u>Last Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Mary	Orr	Bus Driver	August 13, 2024
Benjamin	Naseman	Soccer - Varsity Girls	September 3, 2024

**Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_**

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

**3. Appointments and Assignments 2024-2025**

**a. Certified**

First Name	Last Name	Assignment	Contract	Contract Days	Salary	Reason
Mackenzie	Coleman	Elementary Counselor / Social Worker	1-Year Limited	97 (January 2025 - June 2025)	Bachelor's - Step 0	Replacing Ruth Satterfield - retiring
Carissa	Smith	Elementary Gifted Teacher	5-Year Limited (2024-25 through 2028-29)	184	Master's +30 - Step 22	Renewal

**b. Extended Contract Days (Training-Certified)**

First Name	Last Name	Assignment	Days	Salary
Mackenzie	Coleman	Elementary Counselor/Social Worker	1	Bachelor's - Step 0

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

**4. Appointments and Assignments**

**a. Supplemental**

<b>First Name</b>	<b>Last Name</b>	<b>Assignment</b>	<b>Contract</b>	<b>Category</b>	<b>Salary</b>	<b>Reason</b>
Danielle	Weaver	Advisor - Junior Class	2024-25	4	Step - 0	Replacing Deana Bennett - Resigned
Brie-Ann	Wilson	Advisor - Sophomore Class/Freshman Class	2024-25	5	Step - 0	Replacing Madison Sweeney - Resigned
Shona	Garver	Student Council Advisor - High School	2024-25	5	Step - 0	Replacing Lindsay Conley - Resigned
Michael	Flowers	Basketball - Head Boys	2024-25	1	Step - 7	Renewal
Jake	Crawmer	Varsity Assistant Basketball - Boys	2024-25	3	Step - 0	Replacing Alan Stein
Michael	Hinger	Basketball - HS Reserve Boys	2024-25	2	Step - 3	Renewal
Bryce	Sanborn	Basketball - 8th Grade Boys	2024-25	3	Step - 0	Replacing Mitchell Flowers
Ed	Weisgerber	Basketball - Head Girls High School	2024-25	1	Step - 10	Renewal
Heather	Powell	Varsity Assistant Basketball - Girls	2024-25	3	Step - 0	Replacing Robin Stein

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Nikki	Thompson	Basketball - 7th Grade Girls	2024-25	3	Step - 8	Renewal
Jeremy	Tate	Wrestling - Varsity	2024-25	2	Step - 10	Renewal
Tyler	Walker	Varsity Assistant Wrestling	2024-25	3	Step - 3	Renewal
Roy	Whisner	Wrestling - Reserve	2024-25	3	Step - 10	Renewal
Cory	Workman	Wrestling - Middle School	2024-25	4	Step - 3	Replacing Tony Messina
Tara	Gordon	Cheerleader Advisor - Winter	2024-25	3	Step - 3	Renewal
Larry	Miller	Weight Room Supervisor Boys (Sept. - Dec.)	2024-25	4	Step - 10	Renewal
Denali	Harris	Weight Room Supervisor Girls (Sept. - Dec.)	2024-25	4	Step - 1	Renewal

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

**b. Supplemental**

First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Cade	Torbert	Basketball - 7th Grade Boys	2024-25	3	Step - 3	Renewal

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

			<b>ABSTAIN</b>			
Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**c. Supplemental**

First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Krystal	Kramer	Basketball - HS Reserve Girls	2024-25	2	Step - 8	Renewal
Katelyn	McArtor	Basketball - 8th Grade Girls	2024-25	3	Step - 8	Renewal

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

	<b>ABSTAIN</b>					
Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Licking Valley Board Of Education  
September 9, 2024 - Regular Meeting  
6:00 PM - Licking Valley High School Media Center

**5. Substitutes 2024-2025**

**a. Substitute Teacher**

Macy Flowers (retroactive to 8/30/24), Susan Nethers, Taylor Conaway, Stephanie Black, Morgan Wamsley, Dorothy Booth, Charles Diamond, Phillip Gantt, Amy Gray, Josephine Lawyer, Aaron Poe, Hannah Worthington

**b. Discretionary Rate Bus Driver (effective 24-25)**

Deborah Nance - Step 0  
Sherry Krieder - Step 0

**c. Discretionary Rate Custodian (Daily)**

Kirby Phillips - Step 1  
Crystal Batross - Step 1

**d. Substitute Aide (Daily - Unit or 1:1) - (retroactive to 8-20-24)**

Jessica White, Bethany Harvey, Annie Houston

**e. Substitute Aide (Daily - Instructional) - (retroactive to 8-20-24)**

Gaige Brailer

**f. Substitute Aide (Call-In)**

Megan Snyder

**g. Discretionary Rate Substitute Aide (Daily - Unit or 1:1)**

Dylan McCandlish - Step 3 (effective August 2024)  
Janet Harble - Step 33

**6. Home Instruction**

It is recommended to approve Emily Schmitt (172 hours total before June 5, 2025) for home instruction of a kindergarten student at a rate of \$25/hour.

**7. Middle School Furniture Assembly**

It is recommended to approve Mike Hageman, Brian Gant, and Ara Fee to assemble middle school furniture at a rate of \$20/hour, not to exceed \$450 total.

**8. Expanding Opportunities for Each Child Grant 2024-2025**

It is recommended to approve student instruction with our Competency-based Learning Lab using the Expanding Opportunities for



Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

Each Child Grant. The rate of \$25 per hour will be paid to the following Middle School and High School teachers:  
 Rebekah Kalas, Brian Gant, Dannette Morehouse, Connie Mick, Parker Koch, Mike Hageman, Erin Fee, Amanda Cassidy, Linda Hinton, Mary Stafford, Kirsten Wiersma, Natascha Bowman, Adam Britton, Danielle Jenkins, Deana Bennett, Adam Arcuri

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

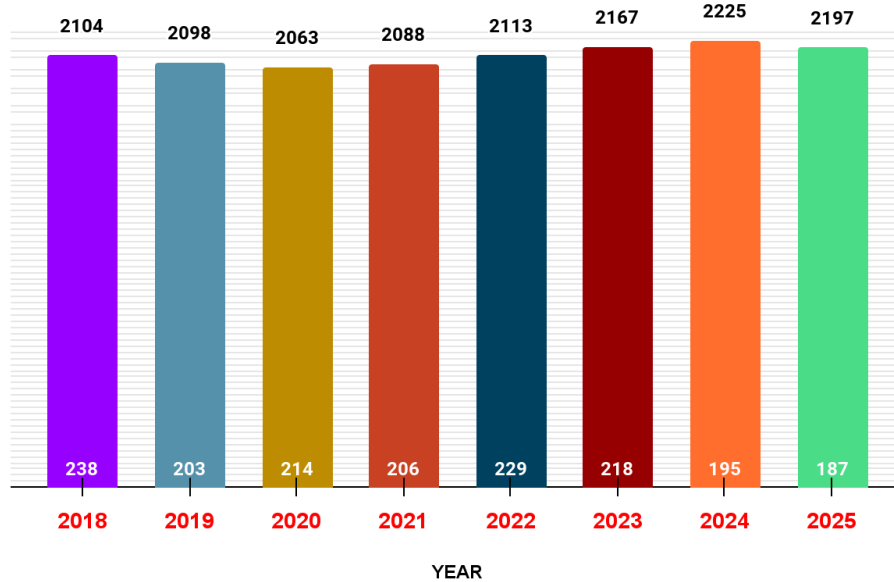
**B. STUDENTS/CURRICULUM**

It is recommended the Student/Curriculum items be accepted.

**1. Enrollment**

**District Head Counts FY17-FY24 (Includes C-TEC)**

NOTE: Incoming open enrollment counts for each year are shown within each bar in the chart.



**2. Licking Valley Local School District Incidents of Bullying Report  
2024-2025**

**Board Policy: 4417.01 - Bullying and Other Forms of Aggressive Behavior**

*Harassment, intimidation, or bullying means:*

- A. Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.
- B. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.  
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being.

a. Licking Valley High School

<u>Grade</u>	<u>Males</u>	<u>Females</u>	<u>Grade Count</u>
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

b. Licking Valley Middle School

<u>Grade</u>	<u>Males</u>	<u>Females</u>	<u>Grade Count</u>
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

c. Licking Valley Elementary

<u>Grades K-5</u>	<u>Males</u>	<u>Females</u>
TOTAL	0	0

**3. Discipline Report**

a. Licking Valley High School (1-Vape Related Incident)

- I. In School Suspension-2 days 1 incident(s)
- II. In School Suspension-3 days 2 incident(s)

b. Licking Valley Middle School (0 Vape-Related Incidents)

- I. Out of School Suspension-2 days 2 incident(s)
- II. Out of School Suspension-3 days 1 incident(s)
- III. Out of School Suspension-4 days 1 incident(s)
- IV. Out of School Suspension w/Rec-10 days 3 incident(s)

c. Licking Valley Intermediate

- I. None

d. Licking Valley Primary

- I. None

**4. Special Education and Related Services**

a. Muskingum Valley Educational Service Center

It is recommended that we approve the Muskingum Valley Educational Service Center and Licking Valley Local Schools Service Agreement for the 2024/2025 school year. These services include: Teacher of Visually Impaired

b. Teacher of the Deaf and Hard of Hearing

It is recommended that we approve the service agreement between Michele May, Teacher of the Deaf and Hard of Hearing and Licking Valley Local School effective August 15, 2024.

**5. Overnight Trip Approval**

a. Licking Valley FFA

It is recommended the LVHS FFA overnight trip to the Ohio FFA Camp in Carrollton, Ohio, be approved. The trip will be September 27-29, 2024 with Mr. Colton Kreager and Mrs. Haley Skinner as their advisors.

b. Youth to Youth

It is recommended that the Licking Valley Youth to Youth overnight trip to 4-H Camp Ohio be approved. The trip will be March 7th - 9th, 2025.

**6. Out-of-State Trip Approval**

a. Licking Valley 8th Grade Trip 2025

It is recommended that the LVMS 8th grade trip to Gettysburg Battlefield in Pennsylvania, and Antietam National Battlefield in Maryland be approved. The trip will be May 4-7 2025 with Mr. Mike Hageman as their advisor.

b. Licking Valley Wrestling Tournament

It is recommended that the Licking Valley Wrestling Team be approved to travel to Brooke High School in West Virginia for the Frank Ferguson Brooke Classic on January 25, 2025.

c. Licking Valley FFA

It is recommended the LVHS FFA trip to the National FFA Convention held at Michigan State University and Indianapolis, Indiana be approved. The trip will be October 23-26, 2024 with Mr. Colton Kreager and Mrs. Haley Skinner as their advisors.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**C. GIFTS/DONATIONS**

**It is recommended to accept the gifts/donations listed:**

**1. Monetary Donations**

<b>August 2024</b>		
<b>Donation Recipient</b>	<b>Amount</b>	<b>Received From</b>
HS Panther Pantry	\$600.00	James & Robin Hoekstra
HS Panther Pantry	\$100.00	Denise & Mark Mullett in memory of Jackie Nethers
HS Panther Pantry	\$100.00	Lugene & Rudy Zych in memory of Jackie Nethers
HS Panther Pantry	\$50.00	Phillip Clark in memory of Millie Clark
HS Panther Pantry	\$20.00	Laurie & Jim Takacs in memory of Jackie Nethers
HS Panther Pantry	\$50.00	Carolyn Watson in memory of Jackie Nethers

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

HS Panther Pantry	\$50.00	Eric & Karen Topelian in memory of Jackie Nethers
HS Panther Pantry	\$50.00	Anonymous donation in memory of Jackie Nethers
HS Panther Pantry	\$2,610.00	Hogg Head's Blue Smoke BBQ
Misc Donation	\$5,000.00	Anonymous donation
Misc Donation	\$5,000.00	Anonymous donation
HS Panther Pantry	\$50.00	Albert & Judith Shonauer
HS Panther Pantry	\$300.00	James & Robin Hoekstra
<b>Total</b>	<b>\$13,980.00</b>	

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**D. BUSINESS**

**It is recommended that we accept the business items listed.**

1. Extra Duty Agreement with Licking County Sheriff's Office  
 It is recommended we approve the Extra Duty Agreement between Licking Valley Schools and the Licking County Sheriff's Office.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**2. Surplus**

Tag Number	Item	Qty	Reason
N/A	Elmo Model P10 DC12v - D. Schmus ES Room 507	1	Obsolete

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**IV. BOARD OF EDUCATION REPORTS/RECOMMENDATIONS**

**NEOLA Policy - (Revised) 1st Reading**

<b>Policy</b>	<b>Title</b>
0145	FILLING A BOARD VACANCY
1240	EVALUATION OF THE SUPERINTENDENT
1330	EVALUATION OF THE TREASURER
2240	CONTROVERSIAL ISSUES
2510	ADOPTION OF TEXTBOOKS
2623	STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
2623.02	THIRD GRADE READING GUARANTEE
3120.04	EMPLOYMENT OF SUBSTITUTES
3140	TERMINATION AND RESIGNATION
4124	EMPLOYMENT CONTRACT
4140	TERMINATION AND RESIGNATION
5310	HEALTH SERVICES
8510	WELLNESS
8600	TRANSPORTATION
8600.04	BUS DRIVER CERTIFICATION
8640	TRANSPORTATION FOR NON-ROUTINE TRIPS

Licking Valley Board Of Education  
 September 9, 2024 - Regular Meeting  
 6:00 PM - Licking Valley High School Media Center

<b>Policy</b>	<b>Title</b>
8650	TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES
8660	INCIDENTAL TRANSPORTATION OF STUDENTS

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

**V. STUDENT BOARD MEMBER UPDATE**

**VI. STUDENT ACHIEVEMENT UPDATE**

**VII. LEGISLATIVE UPDATE**

**VIII. PUBLIC COMMENT (NON AGENDA ITEMS - 30 MINUTES ALLOTTED)**

**IX. BOARD DISCUSSION**

**X. BOARD MEMBER RESIGNATION**

It is recommended we accept the resignation of Carolyn Kollar, Licking Valley School Board Member. Mrs. Kollar will be moving out of the Licking Valley School District.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

*Discussion:*

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Licking Valley Board Of Education  
September 9, 2024 - Regular Meeting  
6:00 PM - Licking Valley High School Media Center

**XI. EXECUTIVE SESSION**

The Board will adjourn to executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Time out: \_\_\_\_\_ Time back: \_\_\_\_\_

**XII. ADJOURNMENT**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Mrs. Kollar	Mr. McArtor	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Blizzard	

Time \_\_\_\_\_