

Licking Valley Local School District Records Commission

Monday, May 8, 2023

5:00 p.m.

**Vision Statement:** Every adult helping every child learn and grow every day.

**I. Regular Business**

**A. ROLL CALL of Records Commission**

Mr. Beery	Mr. Douglass	Mrs. Christian				

**B. Schedule of Records Retention and Disposition**

CERTIFICATION: We hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and passed The Schedule of Records Retention and Disposition (Form RC-2) for Licking Valley Local Schools. We further certify that our commission will make every effort to prevent these record series from being destroyed, transferred, or otherwise disposed of in violation of this schedule and that no record will be knowingly disposed of which pertains to any pending case, claim, action or request. This was approved on Monday, May 8, 2023 as reflected by the minutes kept by this commission.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Mr. Beery	Mr. Douglass	Mrs. Christian				

**C. Adjournment**

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Mr. Beery	Mr. Douglass	Mrs. Christian				

Time: \_\_\_\_\_