Statement: Every adult helping every child learn and grow every day.
Mission Statement: The Licking Valley Schools and community will ensure academic achievement for all students in preparation for a successful tomorrow.

CALL TO ORDER

Ms. Mary Kay Martin, President called the meeting to order.

ROLL CALL

The Licking Valley Board of Education met in Regular Session on February 11, 2019 at 6:00 p.m. in the Licking Valley High School Media Center. The following members responded to roll call: Mrs. Christian, Ms. Martin, and Mrs. Wills. Mr. David Hile, Superintendent, Mrs. Jo Lynn Torbert, Treasurer and student representatives Raymond Felumlee and Katy Selfe were also present. Mrs. Clark and Mr. Shumaker were absent.

PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM

Ms. Jessica Myers, Women’s Choir and Concert Choir, led the Pledge of Allegiance and performed the National Anthem.

SPECIAL REPORTS

Tricia Phelps, LVHS Renaissance Advisor, requested for the Licking Valley High School Renaissance to go to the National Conference in July 2019 in Orlando, Florida.

Adam Arcuri, Varsity Baseball Coach, requested for approval a spring 2019 varsity baseball trip to Tennessee.

COMMUNICATIONS FROM THE FLOOR

19-11 TREASURER’S RECOMMENDATIONS

Mrs. Christian moved and Mrs. Wills seconded the motion to approve the following.

Minutes of the Regular Meeting
It is recommended to approve the minutes of the January 14, 2019 Regular Board Meeting.

Financial and Student Activity Reports
It is recommended to approve the January 2019 Financial and Student Activity reports which include the adjustment of the revenue/appropriations for January.

Amended Certificates
It is recommended to approve the adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, and expenditures through the end of the month.

Five Year Projection
It is recommended to approve the updating and re-filing the 2018-119 five (5) year projection and give permission for the treasurer to amend, and re-file when necessary.

FY18 Audit
The FY18 audit is under review.

Ayes: Mrs. Christian, Mrs. Wills, Ms. Martin, Student Felumlee and Student Selfe
Nays: None
Absent: Mrs. Clark, Mr. Shumaker
Motion Carried.
Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

**PERSONNEL**

### Resignations/Retirements
It is recommended the retirements and resignations listed below be accepted.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darrelyn Willard</td>
<td>Custodian</td>
<td>6/30/2019 - Retire</td>
</tr>
<tr>
<td>Barb Stough</td>
<td>Varsity Assist. Volleyball</td>
<td>1/23/2019 - Resign</td>
</tr>
<tr>
<td>Chase Merriam</td>
<td>Freshman Assist. Football</td>
<td>1/17/2019 - Resign</td>
</tr>
<tr>
<td>Shauna Willeke</td>
<td>JV Softball</td>
<td>1/28/2019 - Resign</td>
</tr>
<tr>
<td>Brooke Bennett</td>
<td>JV Volleyball</td>
<td>1/28/2019 - Resign</td>
</tr>
<tr>
<td>Nicholas Shy</td>
<td>JV Boys Basketball</td>
<td>1/28/2019 - Resign</td>
</tr>
</tbody>
</table>

**Substitutes 2018-2019**

- Substitute Teachers (Not over 28 hours weekly)
  - Lisa Fast, Christopher Stilwell, Judi Jerles

- Substitute Educational Aide (Not over 28 hours weekly)
  - Diana Farley, Cynthia Auel, Patty Hill

### Appointments/Assignments/Salary Adjustments 2018-2019
It is recommended the appointments/assignments/salary adjustments listed below be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Supplemental</th>
<th>Assignment</th>
<th>Effective Date</th>
<th>Salary Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha Schenk</td>
<td>HS Chemistry</td>
<td>1 Year Limited</td>
<td>M+30-0 (Effective 2-7-19)</td>
<td></td>
</tr>
</tbody>
</table>

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.39, and receipt of appropriate certificate or license from the Ohio Department of Education.

Ayes: Mrs. Wills, Mrs. Christian, Ms. Martin, Student Felumlee, Student Selfe
Nays: None
Absent: Mr. Shumaker, Mrs. Clark
Motion Carried.
Mrs. Wills moved and Mrs. Christian seconded the motion to approve the following.

### STUDENTS/CURRICULUM

#### Enrollment

Licking Valley Local School District Incidents of Bullying Report 2018-19

**Licking Valley High School**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Males</th>
<th>Females</th>
<th>Grade Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>09</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>10</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>11</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>12</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

**Licking Valley Middle School**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Males</th>
<th>Females</th>
<th>Grade Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>06</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>07</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>08</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Licking Valley Elementary School**

<table>
<thead>
<tr>
<th>Grades K-5</th>
<th>Males</th>
<th>Females</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Suspensions/Expulsions Report

LVES
Out-of-School Suspension 1 day – 1 incident

LVMS
In-School Suspension –1 day-3 incidents
2 days-1 incidents

Out of School Suspension –5 days-1 incident
10 days-1 incidents

LVHS
Saturday School – 1 day – 24 incidents
2 days – 2 incidents
3 days – 3 incidents

After School Work Program – 1 days – 4 incidents
3 days – 4 incidents

EXPULSIONS
LVMS 1 incident – 80 days w/80 days held in abeyance per meeting contingencies

Class of 2019
It is recommended we approve the graduation list of 2019 provided they meet all local and state requirements

Out of State Trips
It is recommended the Board approve the 5th grade trip to Washinton D.C. scheduled for October 2, 3, and 4, 2019.

It is recommended the Board approve the trip for LV Varsity Baseball team to travel to Bristol, Tennessee from March 27-30, 2019 for a rewarding/unique opportunity for the student-athletes to prepare for the spring baseball season.

It is recommended the Board approve the trip for High School Renaissance to Orlando, Florida, July 20-23, 2019 to attend the Josten’s Renaissance National Conference with Tricia Phelps, Advisor.

Ayes: Mrs. Wills, Mrs. Christian, Ms. Martin, Student Felumlee, Student Selfe,
Nays: None
Absent: Mrs. Clark, Mr. Shumaker
Motion Carried.

19-14 SUPERINTENDENT’S RECOMMENDATIONS 14

Mrs. Christian moved and Mrs. Wills seconded the motion to approve the following.

GIFTS/DONATIONS

<table>
<thead>
<tr>
<th>Fund/Group</th>
<th>From</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Haiden Wright Mem. Scholarship (LV Edu. Trust Fund)</td>
<td>Thomas &amp; Pearl O’Donnell</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>HS Principal Fund(Panther Pantry Donation)</td>
<td>Anonymous</td>
<td>$300.00</td>
</tr>
<tr>
<td>LVHS Renaissance</td>
<td>Charles &amp; Sara Lewis Trust Donation</td>
<td>$1,512.00</td>
</tr>
</tbody>
</table>
LVMS Renaissance | Charles & Sara Lewis Trust Donation | $1,512.00
LVES Renaissance | Charles & Sara Lewis Trust Donation | $1,512.00
Licking Valley Schools | Annual Contract Payment from Pepsi to LV | $8,000.00
LV Edu. Trust Fund | Pepsi Scholarship | $1,000.00
LVHS Choir | Anonymous donation in lieu of fundraising | $40.00
LVHS Choir | Anonymous donation in lieu of fundraising | $140.00

Ayes: Mrs. Wills, Mrs. Christian, Ms. Martin, Student Felumlee, Student Selfe
Nays: None
Absent: Mr. Shumaker, Mrs. Clark
Motion Carried.

**19-15 SUPERINTENDENT’S RECOMMENDATIONS**

Mrs. Christian moved and Mrs. Wills seconded the motion to approve the following.

**BUSINESS**

**Contract from Lee’s Public Water Systems**
It is recommended we approve the contract with Lee’s Public Water Systems to meet the EPA required information for the Licking Valley High School and Licking Valley Elementary School as submitted for the period 1/1/2019 through 12/31/2019.

**Ohio Department of Administrative Service – General Services Division -Cooperative Purchasing Program**
It is recommended we renew the Cooperative Purchasing Program with the Ohio Department of Administrative Services from 3/1/2019 to 3/1/2020 for $100.00.

Ayes: Mrs. Christian, Mrs. Wills, Ms. Martin, Student Felumlee, Student Selfe
Nays: None
Absent: Mrs. Clark, Mr. Shumaker
Motion Carried.

**19-16 BOARD OF EDUCATION REPORTS/RECOMMENDATIONS**

Mrs. Christian moved and Mrs. Wills seconded the motion to approve the following.

**Licking County and City of Newark Planning Department-Tax Incentive Review Councils**
It is recommended the Treasurer be Re-appointed for a two year term to the Licking County and City of Newark Planning Department T.I.R.C. effective 1/1/2019-12/31/2021.

**Public Records Resolution Approval**
It is recommended we appoint the Superintendent and/or Treasurer as designee to attend training for the Public Records Training Requirement as needed by law.

**Schedule of Records Retention and Disposition**
It is recommended we approve the Licking Valley Local School District’s Schedule of Records Retention and Disposition (Form RC-3) as approved by the Records Commission (Dave Hile, Superintendent; Jo Lynn Torbert, Treasurer; and Mary Kay Martin, Board President). The Records Commission met preceding the regular board meeting.
Approval of Revised Emergency Operations Plan
It is recommended we approve the Revised Emergency Operations Plan for the following:
Licking Valley Elementary School, Licking Valley Middle School, Licking Valley High School,
And Licking Valley District Office

Ayes: Mrs. Christian, Mrs. Wills, Ms. Martin, Student Felumlee, Student Selfe
Nays: None
Absent: Mrs. Clark, Mr. Shumaker
Motion Carried.

STUDENT BOARD MEMBER UPDATE

LEGISLATIVE UPDATE

COMMUNICATIONS FROM THE FLOOR

BOARD DISCUSSION

19-17 ADJOURNMENT 17

Mrs. Wills moved and Mrs. Christian seconded the motion to adjourn.
Ms. Martin closed the meeting at 7:06 p.m.

Ayes: Mrs. Wills, Mrs. Christian, Ms. Martin, Student Felumlee, Student Selfe
Nays: None
Absent: Mrs. Clark, Mr. Shumaker
Motion Carried.

_______________________  ____________
Mary Kay Martin, President  Jo Lynn Torbert, Treasurer